

**Agenda**  
**New Brunswick Parking Authority**  
**August 22, 2018**

- A. Call to Order
- B. Read Public Notice
- C. Minutes from July 2018 Regular Board Meeting
- D. Executive Director's Report
- E. Committee Reports
  - 1. Finance
  - 2. Legal
- F. Public Comment
- G. Board Discussion
- H. Resolutions
  - 1. Payment Resolution for August 2018
- I. Old Business
- J. New Business
- K. Closed Session
  - 1. Legal
  - 2. Personnel
- L. Open Session
- M. Adjourn

**Minutes of a Regular Board Meeting  
August 22, 2018**

A Regular Meeting of the New Brunswick Parking Authority was held on August 22, 2018 in the conference room of the New Brunswick Parking Authority located at 106 Somerset Street, New Brunswick, New Jersey. Chairman Kevin McTernan called the meeting to order at 5:00 p.m.

Mr. McTernan read the Public Statement as required by P.L. 1975.

Commissioners in Attendance:	Kevin McTernan Tony Caputo Edwin Keefe	Chairman 1 <sup>st</sup> Vice Chairman Secretary
Legal in Attendance:	David L. Minchello	General Counsel
NBPA Personnel in Attendance:	Mitchell Karon Bright Rajaratnam Stephanie Hart Howard Izes	Executive Director Chief Financial Officer Administrative Assistant Management Consultant
Not in Attendance:	Louis Garlatti Jr. Andrea Eato-White	Treasurer Commissioner

**Minutes**

On motion of Mr. Keefe, seconded by Mr. Caputo, the Board approved the minutes of the July 2018 Regular Board Meeting. Vote: 3-yes, 0-no, 0-abstain, 2-absent (Garlatti, Eato-White).

**Executive Director's Report**

Mr. Karon reports that National Rental Car will be closing their branch located in the Gateway Garage mid-October.

An ordinance will be brought in front of City Council to make spaces on Suydam St. between French Street and Railroad Ave. 2-hour parking. Homes that face Suydam St. will be able to get residential parking permits and will be allowed to park in the designated 2-hour spaces all day.

The September 26, 2018 Regular Board Meeting will be rescheduled for Tuesday, September 25, 2018.

**Finance**

Mr. Rajaratnam states that all Board members received a copy of the unaudited July 2018 financial statement.

The NBPA has started working on the 2019 budget.

**Legal**

No Legal to Report.

## **Public Comment**

A member of the Public asks if the debt service has been paid as of today. The Board advises that the trustee makes the payment, but it should have been paid.

A member of the public asks if the interest paid on the debt service is a healthy amount. Mr. Karon advises that NBPA gets lower rates because we are tax exempt. The interest rate is set forth at the time of the bond, and multiple factors are used to calculate the rate. The interest rate is a lower amount than most people can get.

A member of the Public inquires about the Grocery Store. Mr. Karon states that the Grocery Store is still making partial payments. They are paying \$35,000 a month and are behind about \$300,000.00 in rent.

A member of the Public asks if there is an update on the vacant Brother Jimmy's space. The Board advises that there is a potential tenant that can't be revealed at this time.

A member of the Public inquires further about the Suydam Street parking situation and how the 2-hour parking will work. Mr. Karon advises the NBPA can chalk and will use the LPR system to monitor and enforce the 2-hour parking. Residents on Suydam Street will have more options for parking since they can use their residential parking permit for the 2-hour spaces as well.

## **Board Discussion**

No Board Discussion.

## **Resolutions**

On motion of Mr. Keefe, seconded by Mr. Caputo, the Board approved the Payment Resolution for August 2018. Vote: 3 - yes, 0- no, 0- abstain, 2 – absent (Garlatti, Eato-White).

## **Old Business**

No Old Business

## **New Business**

No New Business

## **Closed Session**

No Closed Session

## **Adjourn**

On motion of Mr. Keefe, seconded by Mr. Caputo, the Board adjourned at 5:10pm.  
Vote: 3 - yes, 0- no, 0- abstain, 2- absent (Garlatti, Eato-White).



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Edwin Keefe  
Secretary

## The Parking Authority of the City of New Brunswick August 2018 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations and are provided for within the annual budget then applicable:

CHECKS	VENDOR NAME	DATE	AMOUNT
WIRE	PENSION	08/07/2018	22,000.00
WIRE	HEALTH BENEFITS	08/06/2018	80,862.45
WIRE	HEALTH BENEFITS - RETIREES	08/06/2018	4,996.16
WIRE	PAYROLL ACCOUNT	08/08/2018	114,493.11
WIRE	PAYROLL ACCOUNT	08/22/2018	117,830.99
0070140	GILAH ROSENBERG	08/02/2018	2.00
0070141	MICHAEL JACKOWSKY	08/02/2018	3.00
0070142	CAROL HARTMAN	08/02/2018	4.00
0070143	KATHY SHANAHAN	08/02/2018	4.00
0070144	WARREN POWELL	08/02/2018	6.00
0070145	CONCEPCION SALDANA-A	08/02/2018	134.00
0070146	AFLAC	08/02/2018	919.58
0070147	1844 CARKEYZ LLC	08/02/2018	80.00
0070148	CABLEVISION/ADMIN	08/02/2018	742.08
0070149	CABLEVISION/WELLNESS	08/02/2018	160.12
0070150	CRYSTAL SPRINGS	08/02/2018	77.92
0070151	EASTERN ARMORED SERV	08/02/2018	3,146.00
0070152	HELEN KOLIAS	08/02/2018	115.40
0070153	METLIFE SBC	08/02/2018	2,921.48
0070154	NATIONAL PARTS SUPPL	08/02/2018	122.48
0070155	NATIONAL GUARDIAN LI	08/02/2018	312.51
0070156	PSE&G/WELLNESS ELECT	08/02/2018	8,287.66
0070157	VERIZON	08/02/2018	661.66
0070158	VERIZON CABS	08/02/2018	338.37
0070159	VERIZON CABS	08/02/2018	595.65
0070160	VERIZON CABS	08/02/2018	1,191.31
0070161	ADVANZA TECHNOLOGIES	08/08/2018	1,122.41
0070162	CABLEVISION/PSD	08/08/2018	40.25
0070163	FRANK'S HARDWARE &	08/08/2018	390.01
0070164	GUARANTEED MOTOR TOW	08/08/2018	75.00
0070165	HOME DEPOT CREDIT SE	08/08/2018	337.59
0070166	METLIFE 457B	08/08/2018	525.00
0070167	NEW JERSEY FAMILY SU	08/08/2018	212.00
0070168	NEW JERSEY FAMILY SU	08/08/2018	270.00
0070169	MAURICIO MUNERA	08/08/2018	31.36
0070170	NJ DIVISION OF MOTOR	08/08/2018	105.00
0070171	NYS CHILD SUPPORT	08/08/2018	176.00

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0070172	US DEPARTMENT OF EDU	08/08/2018	176.27
0070173	EDWARD J MACHINSKI	08/15/2018	6.00
0070174	AMERICAN SHREDDER	08/15/2018	40.00
0070175	BRUNSWICK URGENT CAR	08/15/2018	455.00
0070176	CABLEVISION	08/15/2018	2,547.67
0070177	FASTENAL COMPANY	08/15/2018	365.53
0070178	HIRERIGHT LLC	08/15/2018	380.19
0070179	MARLIN BUSINESS BANK	08/15/2018	134.82
0070180	PARKEON	08/15/2018	171.00
0070181	PSEG/MAIN ACCOUNT	08/15/2018	28,273.94
0070182	SOUTH JERSEY ENERGY	08/15/2018	1,162.99
0070183	SPECTROTEL	08/15/2018	450.96
0070184	JAMIE KELLY,TRUSTEE	08/15/2018	206.65
0070185	TEAMSTERS UNION LOCA	08/15/2018	388.00
0070186	TIAA BANK	08/15/2018	169.32
0070187	VERIZON WIRELESS	08/15/2018	1,234.54
0070188	VERIZON/WELLNESS	08/15/2018	376.81
0070189*	JOHN CZAJA	08/22/2018	120.00
0070190	ROSALIND EVANSON	08/22/2018	120.00
0070191	SWATI KAMAT	08/22/2018	120.00
0070192	JOANNE CONSTANZA	08/22/2018	25.00
0070193	ALAN S BROWN	08/22/2018	5.00
0070194	AMMAR MEER	08/22/2018	8.00
0070195	ANISH ASHTURKAR	08/22/2018	10.00
0070196	BRIAN DEEGAN	08/22/2018	5.00
0070197	BRIAN HARDY	08/22/2018	90.00
0070198	BRIAN LALIBERTE	08/22/2018	10.00
0070199	CAROLYN JONES	08/22/2018	6.00
0070200	COLEEN LIVERPOOL	08/22/2018	77.50
0070201	CHRISTIAN GRANINGER	08/22/2018	10.00
0070202	DIPAL DESAI	08/22/2018	90.00
0070203	GREGORY SAVAD	08/22/2018	10.00
0070204	JAMES QUIGLEY	08/22/2018	10.00
0070205	JOHN T DENNEHY	08/22/2018	5.00
0070206	JOSEPH BENDER	08/22/2018	5.00
0070207	MARVIN WOOLARD	08/22/2018	20.00
0070208	LINDA KANE	08/22/2018	3.00
0070209	RONALD FOTI	08/22/2018	4.00
0070210	RYAN LYNCH	08/22/2018	20.00
0070211	SANKET MEGHPARA	08/22/2018	77.50
0070212	TAYLOR MAXWELL	08/22/2018	10.00
0070213	THOMAS GAMBINO	08/22/2018	5.00
0070214	THOMAS KNOX	08/22/2018	135.00
0070215	TODD WOOD	08/22/2018	67.50
0070216	PATRICIA ABREGO	08/22/2018	25.00
0070217	ADVANCED BUSINESS CONCEPTS	2 08/22/2018	250.00

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0070218	NITZALIT AGRAMONTE	08/22/2018	170.00
0070219	AMERICAN TIRE DISTRIBUTORS	08/22/2018	398.76
0070220	MIHAI ANDREI	08/22/2018	165.00
0070221	ARBEE ASSOCIATES	08/22/2018	577.30
0070222	BEST CLEANING	08/22/2018	2,793.00
0070223	HOSIE BHATHENA	08/22/2018	150.00
0070224	ANSHEL BRIGHT	08/22/2018	170.00
0070225	BRUNSWICK SIGN & EXHIBIT CORP.	08/22/2018	215.00
0070226	BRUNSWICK UNIFORM SUPPLY CO	08/22/2018	674.50
0070227	MATTHEW CAPODANNO	08/22/2018	180.00
0070228	CENTRAL JERSEY PROPERTY	08/22/2018	4,200.00
0070229	CENTRAL JERSEY COMMUNITY	08/22/2018	2,000.00
0070230	CENTRAL JERSEY COMPANY	08/22/2018	648.00
0070231	CENTRAL JERSEY WASTE	08/22/2018	1,415.99
0070232	CIRCLE JANITORIAL SUPPLIES	08/22/2018	2,250.09
0070233	CLEAN MAT SERVICES LLC	08/22/2018	344.80
0070234	CITY OF NEW BRUNSWICK POLICE	08/22/2018	510.00
0070235	CITY OF NEW BRUNSWICK (TAX)	08/22/2018	32,827.74
0070236	CITY OF NEW BRUNSWICK	08/22/2018	27,512.38
0070237	CITY OF NEW BRUNSWICK (TAX)	08/22/2018	31,278.50
0070238	COMING HOME OF	08/22/2018	500.00
0070239	DIPAL DESAI	08/22/2018	180.00
0070240	BEATRICE DIONIGI	08/22/2018	165.00
0070241	FEDERAL EXPRESS	08/22/2018	73.97
0070242	KATHERINE FINK	08/22/2018	170.00
0070243	JOSHUA GANNON	08/22/2018	180.00
0070244	GEORGE ST HOLDINGS LLC	08/22/2018	2,067.25
0070245	MARY HAGOPIAN	08/22/2018	180.00
0070246	BRIAN HARDY	08/22/2018	175.00
0070247	MICHAEL IOANNOU	08/22/2018	180.00
0070248	IP DISPLAYS	08/22/2018	7,896.00
0070249	IPI - CONFERENCE REGISTRATION	08/22/2018	839.00
0070250	IPS GROUP INC.	08/22/2018	22,344.30
0070251	IPT LLC	08/22/2018	13,845.26
0070252	INTEGRATED TECHNICAL	08/22/2018	50.00
0070253	KF MECHANICAL HEATING & AIR CO	08/22/2018	10,302.58
0070254	SARINA KNAPP	08/22/2018	180.00
0070255	THOMAS KNOX	08/22/2018	135.00
0070256	ALLAN LAUPA	08/22/2018	165.00
0070257	SIMEI LIU	08/22/2018	170.00
0070258	COLEEN LIVERPOOL	08/22/2018	150.00
0070259	TAYLOR LODISE	08/22/2018	170.00
0070260	MATRIX NEW ST GARAGE LLC	08/22/2018	1,750.00
0070261	SANKET MEGHPARA	08/22/2018	155.00
0070262	METLIFE	08/22/2018	525.00
0070263	MIDDLESEX COUNTY TREASURER	3 08/22/2018	2,497.74

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0070264	MIDDLESEX CNTY MUNICIPAL	08/22/2018	200,250.00
0070265	NEW JERSEY FAMILY SUPPORT	08/22/2018	212.00
0070266	NEW JERSEY FAMILY SUPPORT	08/22/2018	270.00
0070267	RAINONE COUGHLIN MINCHELLO LLC	08/22/2018	4,000.00
0070268	RAINONE COUGHLIN MINCHELLO LLC	08/22/2018	3,860.70
0070269	MODERN GROUP LTD	08/22/2018	759.85
0070270	CALA NANDA	08/22/2018	175.00
0070271	NEW BRUNSWICK DOMESTIC	08/22/2018	275.00
0070272	NBS LANDFILL ENERGY LLC	08/22/2018	5,124.76
0070273	PAUL NEMERGUT	08/22/2018	180.00
0070274	NETWORKFLEET	08/22/2018	570.00
0070275	NYS CHILD SUPPORT	08/22/2018	176.00
0070276	PARKMOBILE USA INC	08/22/2018	3,005.80
0070277	WENDY PARCELL	08/22/2018	180.00
0070278	HAILEY PATTERSON	08/22/2018	165.00
0070279	PIERSON COMMERCIAL REAL ESTATE	08/22/2018	8,319.60
0070280	PRIMEPOINT LLC	08/22/2018	1,028.90
0070281	PSEG/RT27 & KIRKPATRICK ST	08/22/2018	75.40
0070282	RICCIARDI BROTHERS	08/22/2018	398.95
0070283	KIMBERLY RUSSO	08/22/2018	175.00
0070284	RUTGERS UNIVERSITY	08/22/2018	3,537.76
0070285	RUTGERS STATE OF NJ	08/22/2018	9,305.19
0070286	SAL ELECTRIC CO INC	08/22/2018	1,290.00
0070287	ANNA SCARFO	08/22/2018	180.00
0070288	NILAM SHAH	08/22/2018	330.00
0070289	DHRUV SHAH	08/22/2018	180.00
0070290	SIGNAL ELECTRIC CORP	08/22/2018	3,440.00
0070291	SIX WARD SERVICE CENTER	08/22/2018	5,266.75
0070292	JAMES K SMITH	08/22/2018	135.00
0070293	PEGGY SMITH	08/22/2018	165.00
0070294	SOMERSET URBAN RENEWAL LLC	08/22/2018	2,252.00
0070295	STANDARD ELEVATOR CORP	08/22/2018	3,668.66
0070296	STAPLES ADVANTAGE	08/22/2018	2,199.11
0070297	DAISUKE SUMINO	08/22/2018	165.00
0070298	MINSOO SUNG	08/22/2018	160.00
0070299	JAMIE KELLY, TRUSTEE SUPERIOR	08/22/2018	206.65
0070300	SWIFT ELECTRICAL SUPPLY CO	08/22/2018	1,299.07
0070301	GEOGE TANIOS	08/22/2018	180.00
0070302	TEZHQ INC	08/22/2018	1,211.00
0070303	THYSSENKRUPP ELEVATOR	08/22/2018	6,393.55
0070304	TRIANGLE FIDELCO INDUST. CTR	08/22/2018	26,611.03
0070305	URBAN ENGINEERS	08/22/2018	54,500.09
0070306	US DEPARTMENT OF EDUCATION	08/22/2018	176.27
0070307	VERIZON	08/22/2018	239.62
0070308	VERIZON/FAX	08/22/2018	58.47
0070309	KADIJAH WATFORD	4 08/22/2018	170.00

The Parking Authority of the City of New Brunswick  
August 2018 Resolution of Operating Expenditures

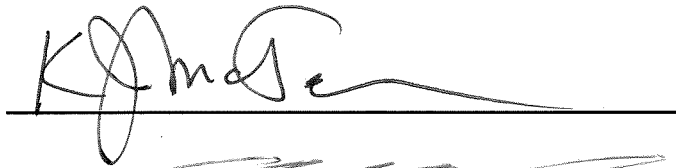
0070310	WB MASON CO INC	08/22/2018	3,014.23
0070311	WILENTZ	08/22/2018	50,301.83
0070312	TODD WOOD	08/22/2018	135.00
0070313	RONG XIANG YIN	08/22/2018	180.00
<b>TOTAL CHECKS</b>			<b><u>980,856.14</u></b>



The Parking Authority of the City of New Brunswick  
August 2018 Resolution of Operating Expenditures

The estimated revenue operating fund expenditures which are noted below carry us through the next payment resolution. The following figures are for the period ending September 26, 2018.

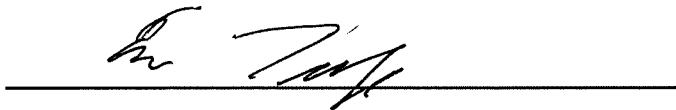
Payroll Estimate	09/07/18	120,000.00
Payroll Estimate	09/21/18	120,000.00
Prior Month Payroll Estimate		(262,000.00)
Total Disbursements		980,856.14
Total Resolution Amount		<u>958,856.14</u>

  
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