

Agenda
New Brunswick Parking Authority
February 28, 2018

- A. Call to Order
- B. Read Public Notice
- C. Minutes from January 2018 Reorganization Meeting
- D. Minutes from January 2018 Regular Board Meeting
- E. Executive Director's Report
- F. Committee Reports
 - 1. Finance
 - 2. Legal
- G. Public Comment
- H. Board Discussion
- I. Resolutions
 - 1. Payment Resolution for February 2018
- J. Old Business
- K. New Business
- K. Closed Session
 - 1. Legal
 - 2. Personnel
- L. Open Session
- M. Adjourn

**Minutes of a Regular Board Meeting
February 28, 2018**

A Regular Meeting of the New Brunswick Parking Authority was held on February 28, 2018 in the conference room of the New Brunswick Parking Authority located at 106 Somerset Street, New Brunswick, New Jersey. Chairman Kevin McTernan called the meeting to order at 5:00 p.m.

Mr. McTernan read the Public Statement as required by P.L. 1975.

Commissioners in Attendance:	Kevin McTernan Tony Caputo Edwin Keefe Andrea Eato-White	Chairman 1 st Vice Chairman Secretary Commissioner
Legal in Attendance:	David L. Minchello	General Counsel
NBPA Personnel in Attendance:	Mitchell Karon Stephanie Hart Howard Izes	Executive Director Administrative Assistant Management Consultant
Not in Attendance:	Louis Garlatti Jr. Bright Rajaratnam	Treasurer Chief Financial Officer

Minutes

On motion of Mr. Keefe, seconded by Mrs. Eato-White, the Board approved the minutes of the 2018 Reorganization Meeting. Vote: 4-yes, 0-no, 0-abstain , 1-absent (Garlatti).

On motion of Mr. Keefe, seconded by Mr. Caputo, the Board approved the minutes of the January 2018 Regular Board Meeting. Vote: 4-yes, 0-no, 0-abstain, 1-absent (Garlatti).

Executive Director's Report

Mr. Karon reports that the LPR system has been installed at the Lower Church St. Deck. The LPR system was installed at the Morris Street Deck yesterday.

The NBPA is looking to have the reservation system in place by the end of March.

NBPA opened its' parking garages to residents during the January 17th snowstorm. Three of the four parking garages averaged 2 residential vehicles.

Finance

Mr. Karon reports that the auditors were on-site earlier this month. NBPA is aiming to have the 2017 Audit ready for approval at the April Board Meeting. This is dependent on when NBPA gets the pension figures from the State.

Legal

No Legal to Report.

Public Comment

A member of the public asks if there is any update on the Ferren site remediation. The Board states that it is an ongoing process.

A member of the public states that there is a bill in Trenton that would appropriate \$10 million to planning a light rail system that would serve New Brunswick and asks where the NBPA stands on this proposition. The Board states that the NBPA's goal would be to participate in any study that would improve the transportation needs of the community.

Board Discussion

The Board wishes Mr. Keefe a happy birthday.

Resolutions

On motion of Mr. Caputo, seconded by Mrs. Eato-White, the Board approved the Payment Resolution for February 2018. Vote: 4 - yes, 0- no, 0- abstain, 1- absent (Garlatti).

Old Business

No Old Business

New Business


No New Business

Closed Session

No Closed Session.

Adjourn

On motion of Mrs. Eato-White, seconded by Mr. Keefe, the Board adjourned at 5:06pm.
Vote: 4 - yes, 0- no, 0- abstain, 1- absent (Garlatti).



Edwin Keefe
Secretary

The Parking Authority of the City of New Brunswick
February 2018 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations
and are provided for within the annual budget then applicable:

CHECKS	VENDOR NAME	DATE	AMOUNT
WIRE	PENSION	02/07/2018	23,000.00
WIRE	HEALTH BENEFITS	02/07/2018	85,304.82
WIRE	HEALTH BENEFITS - RETIREES	02/07/2018	1,615.18
WIRE	PAYROLL ACCOUNT	02/09/2018	124,769.03
WIRE	PAYROLL ACCOUNT	02/23/2018	118,547.94
0068977	DANIEL GHEE	02/01/2018	18.00
0068978	ACCONTEMPS	02/01/2018	1,421.41
0068979	AFLAC	02/01/2018	939.38
0068980	CABLEVISION/ADMIN	02/01/2018	743.15
0068981	CABLEVISION/WELLNESS	02/01/2018	160.12
0068982	CASH: CHANGE FUND/PE	02/01/2018	541.30
0068983	CRYSTAL SPRINGS	02/01/2018	37.40
0068984	EHRlich	02/01/2018	118.00
0068985	METLIFE 457B	02/01/2018	800.00
0068986	NEW JERSEY FAMILY SU	02/01/2018	219.00
0068987	NEW JERSEY FAMILY SU	02/01/2018	212.00
0068988	MIDDLESEX COUNTY SHE	02/01/2018	4.24
0068989	MIDDLESEX COUNTY SHE	02/01/2018	68.99
0068990	NEW JERSEY FAMILY SU	02/01/2018	43.94
0068991	NATIONAL GUARDIAN LI	02/01/2018	345.21
0068992	NYS CHILD SUPPORT	02/01/2018	176.00
0068993	PSEG/RT27 & KIRKPATR	02/01/2018	264.39
0068994	RESPONSE COMPUTER GR	02/01/2018	74.00
0068995	JOHN WALLING COURT O	02/01/2018	137.14
0068996	JAMIE KELLY, TRUSTEE	02/01/2018	206.65
0068997	VERIZON	02/01/2018	663.53
0068998	VERIZON CABS	02/01/2018	296.86
0068999	VERIZON CABS	02/01/2018	522.21
0069000	VERIZON CABS	02/01/2018	1,044.42
0069001	VERIZON	02/01/2018	42.30
0069003	ACCONTEMPS	02/08/2018	1,824.87
0069004	CONCEPCION SALDANA-A	02/08/2018	134.00
0069005	ADVANZA TECHNOLOGIES	02/08/2018	1,136.10
0069006	CABLEVISION/PSD	02/08/2018	40.25
0069007	EASTERN ARMORED SERV	02/08/2018	3,146.00

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0069008	HELEN KOLIAS	02/08/2018	115.40
0069009	METLIFE SBC	02/08/2018	3,188.68
0069010	METLIFE 457B	02/08/2018	800.00
0069011	NEW JERSEY FAMILY SU	02/08/2018	219.00
0069012	NEW JERSEY FAMILY SU	02/08/2018	212.00
0069013	MIDDLESEX COUNTY SHE	02/08/2018	68.99
0069014	NEW JERSEY FAMILY SU	02/08/2018	100.00
0069015	NYS CHILD SUPPORT	02/08/2018	176.00
0069016	PSE&G/WELLNESS ELECT	02/08/2018	9,418.02
0069017	PSE&G/WELLNESS GAS	02/08/2018	707.94
0069018	PSEG/MAIN ACCOUNT	02/08/2018	41,129.72
0069019	SOUTH JERSEY ENERGY	02/08/2018	2,017.48
0069020	JOHN WALLING COURT O	02/08/2018	137.14
0069021	JAMIE KELLY,TRUSTEE	02/08/2018	206.65
0069022	TEAMSTERS UNION LOCA	02/08/2018	401.00
0069023	ACCONTEMPMS	02/14/2018	1,753.86
0069024	AMERICAN SHREDDER	02/14/2018	40.00
0069025	BRUNSWICK URGENT CAR	02/14/2018	780.00
0069026	CABLEVISION	02/14/2018	2,549.61
0069027	JAMES DEMARCO	02/14/2018	84.00
0069028	EVERBANK	02/14/2018	169.32
0069029	WILLIAM FESTA	02/14/2018	60.00
0069030	HICKS COMMUNICATIONS	02/14/2018	4,750.00
0069031	HIRERIGHT LLC	02/14/2018	250.15
0069032	HOME NEWS TRIBUNE	02/14/2018	59.64
0069033	KUMKANG FRUIT & VEGE	02/14/2018	804.73
0069034	MARLIN BUSINESS BANK	02/14/2018	134.82
0069035	SPECTROTEL	02/14/2018	438.67
0069036	TRAX CAR WASH	02/14/2018	1,320.00
0069037	VERIZON WIRELESS	02/14/2018	1,340.01
0069038	VERIZON/WELLNESS	02/14/2018	378.57
0069039	METLIFE 457B	02/22/2018	800.00
0069040	NEW JERSEY FAMILY SU	02/22/2018	219.00
0069041	NEW JERSEY FAMILY SU	02/22/2018	212.00
0069042	MIDDLESEX COUNTY SHE	02/22/2018	68.99
0069043	NEW JERSEY FAMILY SU	02/22/2018	100.00
0069044	NYS CHILD SUPPORT	02/22/2018	176.00
0069045	JOHN WALLING COURT O	02/22/2018	137.14
0069046	JAMIE KELLY,TRUSTEE	02/22/2018	206.65
0069047	ANDREW BRADY	02/27/2018	25.00
0069048	SHI JIANG	02/27/2018	175.00
0069049	JOSEPH BENDER	02/27/2018	130.00
0069050	CLAUDIA LOMBARDO	02/27/2018	16.00

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0069051	JOLEEN CHRISTIAN	02/27/2018	4.00
0069052	RYAN MENDIGORIN	02/27/2018	3.00
0069053	SALMA KHAN	02/27/2018	3.00
0069054	THOMAS FILLMORE	02/27/2018	660.00
0069055	GARY SACKS	02/27/2018	23.00
0069056	PAMELA WILSON	02/27/2018	3.00
0069057	THOMAS WOO	02/27/2018	23.00
0069058	YUVAL CHAIKIN	02/27/2018	19.00
0069059	SNIGDHA MITRA-PAL	02/27/2018	60.00
0069060	YAN LI	02/27/2018	60.00
0069061	ASHLEY GREEN	02/27/2018	180.00
0069062	GEORGE BUONO	02/27/2018	10.00
0069063	ERICA JENNINGS	02/27/2018	16.00
0069064	JIALU WU	02/27/2018	20.00
0069065	KEREN LESSING	02/27/2018	90.00
0069066	BHANU PRATAP TARIGOP	02/27/2018	180.00
0069067	JESSICA LIGHTFOOT	02/27/2018	50.00
0069068	MADISON YARUSI	02/27/2018	140.00
0069069	MANUEL MOLINA	02/27/2018	90.00
0069070	MARK MOLNAR	02/27/2018	180.00
0069071	MATTHEW RICIO	02/27/2018	350.00
0069072	MICHAEL SALVIA	02/27/2018	90.00
0069073	PAM PETERS	02/27/2018	165.00
0069074	PRATIK AMIN	02/27/2018	185.00
0069075	PENN STAE WBB	02/27/2018	60.00
0069076	RUTH BZDEWKA	02/27/2018	1,575.00
0069077	SANDEEP CHITRE	02/27/2018	180.00
0069078	WENYI FENG	02/27/2018	445.00
0069079	VISWANATH KOLUR	02/27/2018	160.00
0069080	ZANDRA WILSON-SMITH	02/27/2018	180.00
0069081	AARON & COMPANY	02/27/2018	11.20
0069082	ACCOUNTEMPS	02/27/2018	1,803.17
0069083	AFLAC	02/27/2018	939.38
0069084	ALLIED FIRE & SAFETY	02/27/2018	4,434.62
0069085	PRATIK AMIN	02/27/2018	175.00
0069086	APRUZZESE MCDERMOTT	02/27/2018	220.00
0069087	LISA BARAN	02/27/2018	165.00
0069088	STEPHEN BARRY	02/27/2018	180.00
0069089	BEST CLEANING	02/27/2018	2,743.00
0069090	ALBANY ST PLAZA URBA	02/27/2018	559.00
0069091	BRUNSWICK SIGN & EXH	02/27/2018	2,637.00
0069092	BRUNSWICK URGENT CAR	02/27/2018	1,105.00
0069093	GEORGE BUONO	02/27/2018	165.00

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0069094	RUTH BZDEWKA	02/27/2018	350.00
0069095	CENTRAL JERSEY PROPE	02/27/2018	28,487.50
0069096	SOLTERRA RECYCLING S	02/27/2018	624.00
0069097	SOLTERRA RECYCLING S	02/27/2018	1,398.31
0069098	CERULLO FIRE PROTECT	02/27/2018	5,763.00
0069099	THOMAS CHAN	02/27/2018	170.00
0069100	TONI CHARMELLO	02/27/2018	175.00
0069101	CIRCLE JANITORIAL SU	02/27/2018	914.33
0069102	CLEAN MAT SERVICES L	02/27/2018	360.60
0069103	ROBERT CLOUGHER	02/27/2018	350.00
0069104	CITY OF NEW BRUNSWIC	02/27/2018	111.42
0069105	THE STATE THEATRE RE	02/27/2018	110.00
0069106	HARRY DELGADO	02/27/2018	1,300.00
0069107	WILLIAM EBERDING	02/27/2018	170.00
0069108	EHRlich	02/27/2018	118.00
0069109	ELIJAH'S PROMISE	02/27/2018	1,250.00
0069110	EMERGENCY SERVICES S	02/27/2018	4,969.50
0069111	MICHAEL EMMANUEL	02/27/2018	165.00
0069112	JUAN ESPARZA	02/27/2018	175.00
0069113	FASTENAL COMPANY	02/27/2018	103.41
0069114	FEDERAL EXPRESS	02/27/2018	195.29
0069115	F&G MECHANICAL	02/27/2018	2,689.76
0069116	GLEN FICKE	02/27/2018	165.00
0069117	FRANK'S HARDWARE &	02/27/2018	505.67
0069118	GEORGE ST HOLDINGS L	02/27/2018	1,552.22
0069119	GRAINGER, INC	02/27/2018	21.73
0069120	TIMOTHY HAAHS & ASSO	02/27/2018	5,795.25
0069121	HOME DEPOT CREDIT SE	02/27/2018	354.94
0069122	HUB PARKING	02/27/2018	1,606.32
0069123	INDEPENDANT OVERHEAD	02/27/2018	717.00
0069124	IPS GROUP INC.	02/27/2018	7,928.70
0069125	IPT LLC	02/27/2018	10,175.78
0069126	INTEGRATED TECHNICAL	02/27/2018	50.00
0069127	MITCHELL KARON	02/27/2018	971.03
0069128	KF MECHANICAL HEATIN	02/27/2018	15,590.43
0069129	VISWANATH KOLUR	02/27/2018	165.00
0069130	PRAMOD KOTTAVATHUKKA	02/27/2018	170.00
0069131	PAK HENG LAI	02/27/2018	175.00
0069132	HEESUNG DAVID LEE	02/27/2018	165.00
0069133	KEREN LESSING	02/27/2018	175.00
0069134	DEREK LYNCH	02/27/2018	165.00
0069135	MAARV WATERPROOFING,	02/27/2018	10,497.00
0069136	MATRIX NEW ST GARAGE	02/27/2018	1,750.00

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0069137	MCKINNEY PROPERTIES	02/27/2018	285.00
0069138	VIRGINIA MESZ	02/27/2018	160.00
0069139	MIDDLESEX COUNTY TRE	02/27/2018	2,524.52
0069140	RAINONE COUGHLIN MIN	02/27/2018	4,000.00
0069141	KRISTEN MIRANDA	02/27/2018	155.00
0069142	MODERN GROUP LTD	02/27/2018	2,350.00
0069143	MANUEL MOLINA	02/27/2018	175.00
0069144	MRI SERVICES	02/27/2018	318.30
0069145	NAKAGAWA MANUFACTURI	02/27/2018	1,356.00
0069146	NATIONAL PARTS SUPPL	02/27/2018	1,294.32
0069147	NATIONAL GUARDIAN LI	02/27/2018	338.28
0069148	NEW BRUNSWICK EXXON	02/27/2018	280.00
0069149	NEW BRUNSWICK MUNICI	02/27/2018	74.00
0069150	NBS ENERGY PARTNERS	02/27/2018	2,134.90
0069151	NEW BRUNSWICK SISTER	02/27/2018	1,000.00
0069152	NATIONAL CORPORATE H	02/27/2018	640.00
0069153	NETWORKFLEET	02/27/2018	793.00
0069154	NJ DIVISION OF FIRE	02/27/2018	4,873.00
0069155	PRINCE OKAI	02/27/2018	150.00
0069156	OXFORD REALTY GROUP	02/27/2018	150.00
0069157	MELANIE PACCILL	02/27/2018	175.00
0069158	PARKEON	02/27/2018	171.00
0069159	PARKMOBILE USA INC	02/27/2018	3,340.35
0069160	EUEGEN PARK	02/27/2018	175.00
0069161	PAMELA PETERS	02/27/2018	120.00
0069162	PIERSON COMMERCIAL R	02/27/2018	8,319.60
0069163	PITNEY BOWES	02/27/2018	500.00
0069164	DANIELLA PORTAL	02/27/2018	175.00
0069165	INNOVATIVE DATA SOLU	02/27/2018	4,329.00
0069166	PRIMEPOINT LLC	02/27/2018	1,714.80
0069167	PSEG/RT27 & KIRKPATR	02/27/2018	230.71
0069168	PALLAVI ADITYA RASTO	02/27/2018	175.00
0069169	MATTHEW RICIO	02/27/2018	175.00
0069170	JOHN ROBINSON	02/27/2018	175.00
0069171	RUTGERS UNIVERSITY	02/27/2018	5,719.86
0069172	RUTGERS STATE OF NJ	02/27/2018	23,530.21
0069173	JEFFREY SAFFER	02/27/2018	175.00
0069174	SAL ELECTRIC CO INC	02/27/2018	4,747.04
0069175	MICHAEL SALVIA	02/27/2018	175.00
0069176	SAMZIE'S UNIFORMS	02/27/2018	112.36
0069177	SCHOENBERG SALT CO.,	02/27/2018	6,982.50
0069178	SCHINDLER ELEVATOR C	02/27/2018	764.72
0069179	SETON IDENTIFICATION	02/27/2018	31.38

The Parking Authority of the City of New Brunswick
February 2018 Resolution of Operating Expenditures

0069180	SIGNAL ELECTRIC CORP	02/27/2018	29,005.87
0069181	MICHAEL SIMKO	02/27/2018	165.00
0069182	SIX WARD SERVICE CEN	02/27/2018	2,768.97
0069183	ANDREW SOARES	02/27/2018	170.00
0069184	SOMERSET GLASS COMPA	02/27/2018	2,402.22
0069185	SOMERSET URBAN RENEW	02/27/2018	3,115.00
0069186	NJ ADVANCE MEDIA	02/27/2018	384.60
0069187	STAR QUALITY CLEANER	02/27/2018	190.60
0069188	STANDARD ELEVATOR CO	02/27/2018	1,893.66
0069189	SWIFT	02/27/2018	904.56
0069190	STEVEN SYLVESTER	02/27/2018	175.00
0069191	SMS VALET	02/27/2018	628.00
0069192	THYSSENKRUPP ELEVATO	02/27/2018	6,393.55
0069193	ALEXANDER TOKE	02/27/2018	175.00
0069194	TRAFFIC SAFETY WAREH	02/27/2018	1,044.06
0069195	TRIANGLE FIDELCO IND	02/27/2018	25,888.44
0069196	ULINE	02/27/2018	257.30
0069197	JESSICA VARGA	02/27/2018	165.00
0069198	VERIZON	02/27/2018	239.62
0069199	VERIZON	02/27/2018	42.27
0069200	VERIZON/FAX	02/27/2018	63.59
0069201	ANDREW WARDEN	02/27/2018	165.00
0069202	WILLIAM WASHINGTON	02/27/2018	180.00
0069203	WB MASON CO INC	02/27/2018	22.46
0069204	WILENTZ	02/27/2018	3,577.00
0069205	WIRELESS ELECTRONICS	02/27/2018	7,426.50
0069206	WITHUM SMITH + BROWN	02/27/2018	10,000.00
0069207	JIALU WU	02/27/2018	165.00
0069208	JANE YANG	02/27/2018	170.00
0069209	STEPHANIE HART	02/27/2018	60.00

TOTAL CHECKS

756,585.69

The Parking Authority of the City of New Brunswick
February 2018 Resolution of Operating Expenditures

The estimated revenue operating fund expenditures which are noted below carry us through the next payment resolution. The following figures are for the period ending March 28, 2018.

Payroll Estimate	03/09/18	125,000.00
Payroll Estimate	03/23/18	125,000.00
Prior Month Payroll Estimate		(250,000.00)
Total Disbursements		756,585.69
Total Resolution Amount		<u>756,585.69</u>



