

**Agenda**  
**New Brunswick Parking Authority**  
**January 24, 2018**

- A. Call to Order
- B. Read Public Notice
- C. Minutes from December 2017 Regular Board Meeting
- D. Executive Director's Report
- E. Committee Reports
  - 1. Finance Bright Rajaratnam/Louis Garlatti
  - 2. Legal
- F. Public Comment
- G. Board Discussion
- H. Resolutions
  - 1. Payment Resolution for January 2018
  - 2. Resolution authorizing membership into the Somerset County Cooperative Pricing System
  - 3. Resolution approving Competitive Contracting On-Line Reservation Services/System
- I. Old Business
- J. New Business
- K. Closed Session
  - 1. Legal
  - 2. Personnel
- L. Open Session
- M. Adjourn

**Minutes of a Regular Board Meeting  
January 24, 2018**

A Regular Meeting of the New Brunswick Parking Authority was held on January 24, 2018 in the conference room of the New Brunswick Parking Authority located at 106 Somerset Street, New Brunswick, New Jersey. Chairman Kevin McTernan called the meeting to order at 5:09 p.m.

Mr. Karon read the Public Statement as required by P.L. 1975.

<b>Commissioners in Attendance:</b>	Kevin McTernan Tony Caputo Edwin Keefe Louis Garlatti, Jr. Andrea Eato-White	Chairman 1 <sup>st</sup> Vice Chairman Secretary Treasurer Commissioner
<b>Legal in Attendance:</b>	David L. Minchello	General Counsel
<b>NBPA Personnel in Attendance:</b>	Mitchell Karon Bright Rajaratnam Stephanie Hart Howard Izes	Executive Director Chief Financial Officer Administrative Assistant Management Consultant

**Minutes**

On motion of Mr. Garlatti, seconded by Mr. Caputo, the Board approved the minutes of the December 2017 Regular Board Meeting. Vote: 4-yes, 0-no, 1-abstain (McTernan), 0-absent.

**Executive Director's Report**

Mr. Karon reports that the installation of the LPR system at the Lower Church Street deck has begun.

The NBPA put out a competitive contract bid for the online reservation system and received two responses. There is a resolution on the agenda tonight to award Parkmobile the contract. Parkmobile provides a lower cost to the customer for the service and the NBPA currently uses Parkmobile for the on-street parking meters so customers may already be using their app. The NBPA would like to have the reservation system implemented by March.

NBPA opened its' parking garages to residents during the January 3<sup>rd</sup> and 4<sup>th</sup> snowstorms. The garages averaged 32 residential vehicles on these days.

**Finance**

Mr. Rajaratnam states that all Board members received a copy of the unaudited December 2017 financial statement and balance sheet.

Mr. Rajaratnam advises that the auditors will be on site February 5<sup>th</sup> for the final audit.

**Legal**

No Legal to Report.

**Public Comment**

A member of the public invites the Board to the Traffic Commission Meeting on February 1 where he will be making a presentation regarding the busses that run in New Brunswick.

**Board Discussion**

No Board Discussion.

**Resolutions**

On motion of Mr. Keefe, seconded by Mrs. Eato-White, the Board approved the Payment Resolution for January 2018. Vote: 5 - yes, 0- no, 0- abstain, 0- absent.

On motion of Mrs. Eato-White, seconded by Mr. Keefe, the Board approved the Resolution Authorizing Membership into the Somerset County Cooperative Pricing System.  
Vote: 5 - yes, 0- no, 0- abstain, 0- absent.

On motion of Mr. Caputo, seconded by Mr. Keefe, the Board approved the Resolution Awarding Competitive Contract for On-Line Parking Reservation Services/System.  
Vote: 5 - yes, 0- no, 0- abstain, 0- absent.

**Old Business**

No Old Business

**New Business**

No New Business

**Closed Session**

On motion of Mr. Caputo, seconded by Mr. Keefe, the Board retired to closed session at 5:15pm to discuss legal and personnel issues. Vote: 5 - yes, 0- no, 0- abstain, 0- absent.

**Open Session**

On motion of Mr. Garlatti, seconded by Mr. Keefe, the Board returned to open session at 5:27pm.  
Vote: 5 - yes, 0- no, 0- abstain, 0- absent.

On motion of Mr. Keefe, seconded by Mrs. Eato-White, the Board approved the salary adjustments for non-union employees effective January 1, 2018. Vote: 5 - yes, 0- no, 0- abstain, 0- absent.

**Adjourn**

On motion of Mrs. Eato-White, seconded by Mr. Caputo, the Board adjourned at 5:28pm.  
Vote: 5 - yes, 0- no, 0- abstain, 0- absent.

  
Edwin Keefe  
Secretary

## The Parking Authority of the City of New Brunswick January 2018 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations and are provided for within the annual budget then applicable:

CHECKS	VENDOR NAME	DATE	AMOUNT
WIRE	PENSION	01/04/2018	20,469.70
WIRE	HEALTH BENEFITS	01/05/2018	87,472.15
WIRE	HEALTH BENEFITS - RETIREES	01/05/2018	2,179.62
WIRE	PAYROLL ACCOUNT	12/27/2017	125,617.55
WIRE	PAYROLL ACCOUNT	01/10/2018	136,240.69
WIRE	PAYROLL ACCOUNT	01/24/2018	121,903.55
0068797	KAUSTAV GHOSHAL	01/10/2018	180.00
0068798	ROBERT DELORENZO	01/10/2018	4.00
0068799	ACCOUNTEMPS	01/10/2018	2470.33
0068800	CONCEPCION SALDANA-A	01/10/2018	109.00
0068801	AFLAC	01/10/2018	1462.53
0068802	LEONARD T. BIER	01/10/2018	4000.00
0068803	CABLEVISION/ADMIN	01/10/2018	743.21
0068804	CABLEVISION/PSD	01/10/2018	40.25
0068805	CABLEVISION/WELLNESS	01/10/2018	160.27
0068806	EMILY GOSHEY	01/10/2018	150.00
0068807	HOME NEWS TRIBUNE	01/10/2018	223.76
0068808	HELEN KOLIAS	01/10/2018	115.40
0068809	METLIFE SBC	01/10/2018	3156.38
0068810	METLIFE 457B	01/10/2018	800.00
0068811	NEW JERSEY FAMILY SU	01/10/2018	219.00
0068812	NEW JERSEY FAMILY SU	01/10/2018	212.00
0068813	MIDDLESEX COUNTY SHE	01/10/2018	162.56
0068814	MIDDLESEX COUNTY SHE	01/10/2018	68.99
0068815	NEW JERSEY FAMILY SU	01/10/2018	100.00
0068816	NJ DIVISION OF MOTOR	01/10/2018	165.00
0068817	NJ DIVISION OF MOTOR	01/10/2018	165.00
0068818	NYS CHILD SUPPORT	01/10/2018	385.00
0068819	PITNEY BOWES	01/10/2018	387.00
0068820	PITNEY BOWES	01/10/2018	500.00
0068821	PSE&G/WELLNESS ELECT	01/10/2018	8668.57
0068822	PSE&G/WELLNESS GAS	01/10/2018	144.11
0068823	PSEG/RT27 & KIRKPATR	01/10/2018	308.64
0068824	ELLEN SIEGEL	01/10/2018	30.00
0068825	SOUTH JERSEY ENERGY	01/10/2018	262.07

The Parking Authority of the City of New Brunswick  
January 2018 Resolution of Operating Expenditures

0068826	SOUTH JERSEY ENERGY	01/10/2018	164.44
0068827	SOUTH JERSEY ENERGY	01/10/2018	1696.35
0068828	NJ ADVANCE MEDIA	01/10/2018	1049.21
0068829	JOHN WALLING COURT O	01/10/2018	137.14
0068830	JAMIE KELLY,TRUSTEE	01/10/2018	206.65
0068831	VERIZON WIRELESS	01/10/2018	1485.95
0068832	VERIZON	01/10/2018	662.25
0068833	VERIZON CABS	01/10/2018	295.12
0068834	VERIZON	01/10/2018	239.62
0068835	VERIZON CABS	01/10/2018	520.35
0068836	VERIZON CABS	01/10/2018	1040.69
0068837	VERIZON	01/10/2018	42.31
0068838	SANJAY JOSHI	01/17/2018	6.00
0068839	DIMPLE PATEL	01/17/2018	3.00
0068840	JANE POMARICI	01/17/2018	10.00
0068841	JEWOOK HA	01/17/2018	36.00
0068842	LIA DAVIES	01/17/2018	10.00
0068843	MARTHA STEWART	01/17/2018	16.00
0068844	PETER MALEK	01/17/2018	3.00
0068845	DALIA SALAMA	01/17/2018	16.00
0068846	ACCONTEMPS	01/17/2018	1302.43
0068847	ASSA ABLOY ENTRANCE	01/17/2018	257.95
0068848	CRYSTAL SPRINGS	01/17/2018	84.90
0068849	EASTERN ARMORED SERV	01/17/2018	3146.00
0068850	EHRlich	01/17/2018	118.00
0068851	EVERBANK	01/17/2018	169.32
0068852	FEDERAL EXPRESS	01/17/2018	17.51
0068853	FRANK'S HARDWARE &	01/17/2018	413.70
0068854	HOME DEPOT CREDIT SE	01/17/2018	147.57
0068855	ID WHOLESALER	01/17/2018	65.72
0068856	METLIFE 457B	01/17/2018	1685.00
0068857	NEW JERSEY FAMILY SU	01/17/2018	219.00
0068858	NEW JERSEY FAMILY SU	01/17/2018	212.00
0068859	MIDDLESEX COUNTY SHE	01/17/2018	162.56
0068860	MIDDLESEX COUNTY SHE	01/17/2018	68.99
0068861	CHRISTINE MIZRAHI	01/17/2018	120.00
0068862	NETWORKFLEET	01/17/2018	589.00
0068863	NYS CHILD SUPPORT	01/17/2018	176.00
0068864	PRIMEPOINT LLC	01/17/2018	1354.00
0068865	PSEG/MAIN ACCOUNT	01/17/2018	37480.83
0068866	RESPONSE COMPUTER GR	01/17/2018	180.00
0068867	SAL ELECTRIC CO INC	01/17/2018	12486.00
0068868	SPECTROTEL	01/17/2018	438.99

The Parking Authority of the City of New Brunswick  
January 2018 Resolution of Operating Expenditures

0068869	STAR QUALITY CLEANER	01/17/2018	273.00
0068870	JOHN WALLING COURT O	01/17/2018	137.14
0068871	JAMIE KELLY,TRUSTEE	01/17/2018	206.65
0068872	TEAMSTERS UNION LOCA	01/17/2018	401.00
0068873	P & G ASSOCIATES	01/23/2018	192.00
0068874	CELINES VILLALBE	01/23/2018	165.00
0068875	GARY PANEK	01/23/2018	92.50
0068876	HENRY TSENG	01/23/2018	262.50
0068877	COLLEEN HOOVER	01/23/2018	87.50
0068878	CHRIS MASICA	01/23/2018	25.00
0068879	JASON TAL	01/23/2018	23.00
0068880	ANGELA RUSICH	01/23/2018	10.00
0068881	PETER MACALUSO	01/23/2018	23.00
0068882	SANJANA MOHANIRAJ	01/23/2018	7.00
0068883	MARY LAHUTSKY	01/23/2018	4.00
0068884	NARESH TANNA	01/23/2018	46.00
0068885	SAVINA KOTOROV	01/23/2018	23.00
0068886	DANIEL YOO	01/23/2018	550.00
0068887	CHRISTOPHER PERRI	01/23/2018	175.00
0068888	ACCOUNTEMPS	01/23/2018	1,778.19
0068889	BRANDON ADKINS	01/23/2018	175.00
0068890	ADVANCED BUSINESS CO	01/23/2018	511.00
0068891	ADVANZA TECHNOLOGIES	01/23/2018	1,136.10
0068892	ALLIED FIRE & SAFETY	01/23/2018	1,889.00
0068893	AMERICAN TIRE DISTRI	01/23/2018	759.92
0068894	1844 CARKEYZ LLC	01/23/2018	40.00
0068895	GALINA BAYOK	01/23/2018	160.00
0068896	BEST PRODUCTS SALES	01/23/2018	450.00
0068897	BEST CLEANING BUILDI	01/23/2018	2,743.00
0068898	BIER ASSOCIATES	01/23/2018	13,100.00
0068899	ALBANY ST PLAZA URBA	01/23/2018	1,261.00
0068900	CABLEVISION	01/23/2018	2,549.41
0068901	CDW GOVERNMENT	01/23/2018	230.25
0068902	CENTRAL JERSEY PROPE	01/23/2018	28,600.00
0068903	SOLTERRA RECYCLING S	01/23/2018	624.00
0068904	SOLTERRA RECYCLING S	01/23/2018	2,067.15
0068905	CINTAS FIRST AID & S	01/23/2018	183.92
0068906	CIRCLE JANITORIAL SU	01/23/2018	862.95
0068907	CITY OF NEW BRUNSWIC	01/23/2018	57,804.14
0068908	CITY OF NEW BRUNSWIC	01/23/2018	64,511.07
0068909	BARBARA CONSTANTINOP	01/23/2018	175.00
0068910	KHALID CRAWFORD-MUHA	01/23/2018	175.00
0068911	JAMES CURRAN	01/23/2018	175.00

The Parking Authority of the City of New Brunswick  
January 2018 Resolution of Operating Expenditures

0068912	KIRK DAVIS	01/23/2018	150.00
0068913	KAREN FENG	01/23/2018	175.00
0068914	GALLS INCORPORATED	01/23/2018	304.00
0068915	GEORGE ST HOLDINGS L	01/23/2018	1,904.21
0068916	FRANCES GIANIOTIS	01/23/2018	87.50
0068917	EMILY GRASZL	01/23/2018	165.00
0068918	CAROLINE GUINEE	01/23/2018	87.50
0068919	TIMOTHY HAAHS & ASSO	01/23/2018	33,571.51
0068920	THE HELDRICH	01/23/2018	1,200.00
0068921	ROY HEYMER	01/23/2018	135.00
0068922	HIRERIGHT LLC	01/23/2018	500.30
0068923	ASHLYN HOLLIDAY	01/23/2018	175.00
0068924	HOME NEWS TRIBUNE	01/23/2018	45.56
0068925	COLLEEN HOOVER	01/23/2018	175.00
0068926	HUNTER BUSINESS SYST	01/23/2018	415.20
0068927	IDENTISOURCE LLC	01/23/2018	1,872.16
0068928	IPS GROUP INC.	01/23/2018	8,080.68
0068929	IPT LLC	01/23/2018	8,564.52
0068930	INTEGRATED TECHNICAL	01/23/2018	50.00
0068931	ROBERT JARRETT	01/23/2018	165.00
0068932	ANGEL JURADO TORRES	01/23/2018	175.00
0068933	KF MECHANICAL HEATIN	01/23/2018	7,564.60
0068934	KUMKANG FRUIT & VEGE	01/23/2018	865.62
0068935	DANIELLE LEHTONEN	01/23/2018	165.00
0068936	MAARV WATERPROOFING,	01/23/2018	514,353.00
0068937	MARLIN BUSINESS BANK	01/23/2018	134.82
0068938	CHRIS MASICA	01/23/2018	160.00
0068939	MATRIX NEW ST GARAGE	01/23/2018	1,750.00
0068940	MIDDLESEX COUNTY TRE	01/23/2018	2,515.55
0068941	MIDDLESEX CNTY MUNIC	01/23/2018	100,378.58
0068942	MRI SERVICES	01/23/2018	938.08
0068943	RYAN MURPHY	01/23/2018	150.00
0068944	NATIONAL PARTS SUPPL	01/23/2018	107.16
0068945	NBS ENERGY PARTNERS	01/23/2018	1,473.94
0068946	NJ TRANSIT	01/23/2018	64,000.00
0068947	GARY PANEK	01/23/2018	175.00
0068948	PARKEON	01/23/2018	171.00
0068949	PARKMOBILE USA INC	01/23/2018	3,205.85
0068950	MATTHEW PARKINSON	01/23/2018	165.00
0068951	PIERSON COMMERCIAL R	01/23/2018	8,319.60
0068952	NICHOLAS RAWLUK JR	01/23/2018	175.00
0068953	RESORTS ATLANTIC CIT	01/23/2018	890.00
0068954	RAMIRO REYNOSO	01/23/2018	87.50

The Parking Authority of the City of New Brunswick  
January 2018 Resolution of Operating Expenditures

0068955	ROUTE 18	01/23/2018	884.71
0068956	RUTGERS UNIVERSITY	01/23/2018	10,102.61
0068957	SAL ELECTRIC CO INC	01/23/2018	608.12
0068958	DEREK SANCHEZ	01/23/2018	175.00
0068959	SCHINDLER ELEVATOR C	01/23/2018	345.11
0068960	SIGNAL ELECTRIC CORP	01/23/2018	370.00
0068961	SIX WARD SERVICE CEN	01/23/2018	395.66
0068962	SOMERSET URBAN RENEW	01/23/2018	2,213.00
0068963	NJ ADVANCE MEDIA	01/23/2018	114.80
0068964	STANDARD ELEVATOR CO	01/23/2018	1,468.66
0068965	SWIFT	01/23/2018	84.30
0068966	SMS VALET	01/23/2018	1,012.20
0068967	TRIANGLE FIDELCO IND	01/23/2018	25,888.44
0068968	HENRY TSENG	01/23/2018	175.00
0068969	VERIZON	01/23/2018	239.62
0068970	VERIZON/WELLNESS	01/23/2018	377.91
0068971	VERIZON/FAX	01/23/2018	61.63
0068972	CELINES VILLALBA	01/23/2018	175.00
0068973	NELSON MALDONADA	01/23/2018	165.00
0068974	BRIANNA MCDONALD-VIT	01/23/2018	82.50
0068975	FAITH KENYA WALDRON	01/23/2018	175.00
0068976	WB MASON CO INC	01/23/2018	2,985.07

**TOTAL CHECKS**

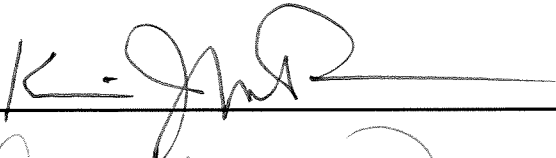
**1,586,319.05**



The Parking Authority of the City of New Brunswick  
January 2018 Resolution of Operating Expenditures

The estimated revenue operating fund expenditures which are noted below carry us through the next payment resolution. The following figures are for the period ending February 28, 2018.

Payroll Estimate	02/09/18	125,000.00
Payroll Estimate	02/23/18	125,000.00
Prior Month Payroll Estimate		(375,000.00)
Total Disbursements		1,586,319.05
Total Resolution Amount		<u>1,461,319.05</u>

  
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RESOLUTION

WHEREAS, the *NEW BRUNSWICK PARKING AUTHORITY* desires to become a member of the Somerset County Cooperative Pricing System, #2-SOCCP, effective and, that such membership shall be for the period ending December 31, 2018, and each renewal, thereafter of the system, unless *the NEW BRUNSWICK PARKING AUTHORITY* elects to formally withdraw from the system;

Now, therefore, be it resolved, that the *Commissioners* and  
(Officers)


*Executive Director*  
(Officer) are hereby authorized to execute the attached agreement

for such membership.

Dated: \_\_\_\_\_

By:   
CEO *MITCHELL KAROW*  
EXECUTIVE DIRECTOR

Attest:

  
\_\_\_\_\_

\_\_\_\_\_

Provide two (2) certified copies, of Resolution and two (2) executed copies of Agreement to:

Karen Mc Gee, QPA  
Purchasing Agent  
Somerset County  
Purchasing Division  
P.O. Box 3000  
20 Grove St.  
Somerville, NJ 08876-1262

**RESOLUTION AUTHORIZING MEMBERSHIP INTO THE SOMERSET  
COUNTY COOPERATIVE PRICING SYSTEM**

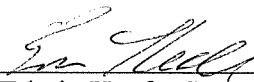
**Voting Record**

Dated: January 24, 2018

COMMISSIONERS	5 /YES	0 /NO	0 /ABSTAIN	0/ABSENT
KEVIN MCTERNAN	✓			
ANTHONY CAPUTO	✓			
EDWIN KEEFE	✓			
LOUIS GARLATTI, JR.	✓			
ANDREA EATO-WHITE	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 24, 2018

  
Edwin Keefe, Secretary NBPA

AGREEMENT #2-SOCCP

PARTICIPANTS:

This agreement made and entered into this 24 day of JANUARY 2018 by and between the County of Somerset (hereinafter referred to as "the County"), and the NEW BRUNSWICK PUBLIC WORKS AUTHORITY a governmental corporation of the State of New Jersey or Public Agency located within the State of New Jersey (hereinafter referred to as the "Participating Contracting Unit").

WITNESSETH:

LEGAL AUTHORITY:

WHEREAS, N.J.S. 40A:11-11(5), specifically authorizes two or more contracting units to enter into a Cooperative Pricing System and Agreement for the purchase of work, materials and supplies; and

WORK TO BE PERFORMED:

WHEREAS, the County of Somerset has been conducting a Cooperative Pricing System with Participating Contracting Units, utilizing administrative purchasing services and facilities of the County of Somerset; and this Cooperative Pricing Agreement is to effect substantial economies in the purchase of goods and supplies; and

WHEREAS, the County wishes to continue the Cooperative Pricing System with current members as well as other appropriate Public Agencies within the State of New Jersey or contingent to Somerset County; and

WHEREAS, all parties hereto have approved the within Agreement by Ordinance or Resolution as appropriate, in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, in consideration of the conditions hereinafter set forth, it is mutually agreed as follows:

1. The goods or supplies to be priced cooperatively may include but are not limited to vehicles and trucks, road and bridge construction and maintenance materials, office supplies, furniture, lubricants, building materials, janitorial supplies, fuel, office equipment, maintenance and service and such other items as two or more participating contracting units in the system agree can be purchased on a cooperative basis, providing the County consents to these other items.

The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.

ADMINISTRATION AND OPERATION OF SYSTEM:

2. The County, on behalf of all participating contracting units, at the beginning of participating in the Cooperative Pricing System, and during each January thereafter, shall publish a legal advertisement in such format as required by the State Division of Local Government Services in a newspaper normally used for such purposes by it to include such information as:
  - (1) The name of the participating contracting units, and
  - (2) The name of the County soliciting competitive bids or informal quotations, and
  - (3) The address and telephone number of the County, and
  - (4) The State Identification Code for the Cooperative Pricing System, and
  - (5) The expiration date of the Cooperative Pricing Agreement.
3. The specifications shall be prepared and approved by the County and filed as required by law, and no changes shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.

4. The County may provide the Participating Units with the copies of the specifications at least thirty (30) days prior to seeking bids and will notify the Participating Contracting Units, in writing, of the item(s) on which it will seek bids or notice of open end co-operative contracts which have been awarded on their behalf. For certain commodities, fifteen (15) days prior to advertising, each of the participating contracting units shall designate, in writing, to the County, the items to be purchased and indicate therein the approximate quantities desired, the location for delivery and other requirements, to permit the preparation and filing of specifications as provided by law.

The County will call a meeting of all Participating Contracting Units annually in order to provide the participants with an opportunity to discuss the goods or services to be priced cooperatively and the terms of the specifications for the next calendar year.

5. A single advertisement for bids or the solicitation of informal quotations for the goods or services to be purchased shall be presented on behalf of all of the Participating Contracting Units desiring to purchase any item by the County in the Cooperative Pricing System.
6. In seeking bids the County will include in the specifications two categories upon which bids are sought: (a) the County's requirements, stated in definite quantities; and (b) the Participating Contracting Units, stated as an estimated total quantity of the needs of all the other Participating Contracting Units, which total shall not be exceeded in the aggregate by more than 20 percent of the total cost awarded for that Category. The specification for this category shall list the other Participating Contracting Units, their delivery address, their estimated maximum quantities and other relevant information to permit the bidder to understand what is potentially involved. The bids will contain: (1) a provision stating that contracts shall be in compliance with N.J.A.C. 5:30-5.5 (B), open-end contract rules; and (2) language requiring the bid price(s) to be stated so that it is uniform with respect to both categories (the County and other Participating Contracting Units). The provision with respect to the other contracting units' category will allow the bidder to indicate if it is willing to provide the item(s) bid upon to other participating contracting units in the system; or if it is not willing to extend prices to other participating units in the systems.
7. The County shall advertise for bids or the solicitation of informal quotations and shall receive bids or quotations on behalf of all Participating Contracting Units. Following the receipt of bids, the County shall review said bids and on behalf of all Participating Contracting Units, either reject all or certain of the bids or make an award to the lowest responsible bidder or bidders for each separate item. This award shall result in the County entering into a master contract with the successful bidder(s) providing for two categories or purchases:
  - (1) The quantities ordered for the County's own needs and
  - (2) The estimated aggregate quantities to be ordered by other Participating Contracting Units by separate contract, subject to the specifications and prices set forth in the County's overall master contract.
8. The County shall enter into a formal written contract(s), when required by law, directly with the successful bidder(s) only after it has certified the funds available only for its own needs ordered. Each Participating Contracting Unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to the successful bidder(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful bidder(s); make payment directly to the successful bidder(s); and be responsible for any tax liability. No Participating Contracting Unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other Participating Contracting Units and shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability. The provisions of this paragraph shall be quoted or referred to and sufficiently described in all advertisements for bids by the County so that each bidder shall be on notice as to the respective responsibilities and liabilities of the Participating Contracting Units.

The County shall supply the Participating Contracting Units with copies of the specifications, name of successful bidder, prices awarded and the contract identification number. Each Participating Contracting Unit may then order directly from that vendor by purchase order if under the appropriate statutory bid limit or by contract of the governing body or agency if over the appropriate statutory bid limit. The identification number shall be affixed to each purchase order or contract and shown on all forms pertaining thereto.

9. If the lowest responsible bidder declines to extend prices to the Participating Contracting Units the contract for the County's needs (Primary) will be awarded, and (Secondary) bids may be awarded on behalf of the Participating Contracting Units.
10. A bidder shall not be required or permitted to extend his bid prices to Participating Contracting Units unless he has voluntarily agreed to do so as part of his bid.
11. Nothing in this Agreement shall prevent any Participating Contracting Unit from awarding contracts of purchase, with or without advertising, individually and on its own behalf, provided, however, that invitations for such individual bids shall not be advertised, nor shall bids be received individually, during the period in which the County is advertising for and receiving bids for the same goods or services, except in the case of emergency or hardship.
12. No purchase order or contract shall be issued by any Participating Contracting Unit for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids which it has itself received.
13. The County reserves the right to exclude any goods or services from within said system if, in its opinion, the pooling of purchasing requirements or needs of the Participating Contracting Units is either not beneficial or not workable.

#### ADMINISTRATIVE COSTS:

14. The County shall bear all costs associated with administering the Cooperative Pricing system and bidding process including cost of advertising and administration and the Participating Contracting Units shall not be obligated for any part of such expenses.

#### DURATION AND TERMINATION:

15. This Agreement shall become effective the date executed, subject to the approval of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) years from said date or the term of the current approval unless any party to this Agreement shall give written notice of its intention to terminate its participation at least 30 days prior to the succeeding four (4) years. The County may choose to terminate registration of the system no later than 30 days prior to the expiration date of the system. Renewal of the system will be in accordance with the provisions of N.J.A.C. 5:34-17.6, as may be amended.
16. This Agreement and the Cooperative Pricing System will not terminate nor be invalidated by the County or the withdrawal or addition of any Participating Contracting Unit. However, this Agreement and the Cooperative Pricing System shall be terminable and invalidated at the instance of the County upon written notice to the Participating Contracting Unit and without recourse against the County for any reason or if continuance of the within system becomes unlawful for any reason.

#### DOCUMENTATION:

17. All records and documents maintained or utilized pursuant to the terms of this Agreement shall be identified by the code number assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the County for purposes identifying each contract and item awarded, in this case #2 SOCCP.

- 18. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.
- 19. This Agreement may be executed in several counterparts, each of which, when so executed, shall be deemed to be an original, but such counterparts shall together constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

ATTEST:

COUNTY OF SOMERSET

\_\_\_\_\_  
(Deputy Clerk of the Board)

By: \_\_\_\_\_, Director  
The Board of Chosen Freeholders of the  
County of Somerset

ATTEST:

NEW BRUNSWICK PARKING AUTHORITY  
(Type name of Contracting Unit)

*Mr. Kelly*  
Secretary

By: *[Signature]*

CEO Title: EXECUTIVE DIRECTOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

**NEW BRUNSWICK PARKING AUTHORITY  
RESOLUTION TO AWARD A COMPETITIVE CONTRACT  
FOR ON-LINE PARKING RESERVATION SERVICES/SYSTEM**

**Whereas**, it is deemed necessary and in the best interests of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex to award a contract for On-Line Parking Reservation Services/System; and

**Whereas**, the following vendors submitted proposals on January 8, 2018 in response to the Request for Competitive Contract (RCC) specification of the NBPA:

1. **Parkmobile, LLC**, having an office at 1100 Spring Street NW, Suite 200, Atlanta, GA 30309
2. **ParkWhiz**, having an office at 208 S Jefferson Street, Suite 403, Chicago, IL 60661

**Whereas**, after review of specific evaluation criteria, Parkmobile is the selected vendor for On-Line Parking Reservation Services/System; and

**Whereas**, the Commissioners of the Parking Authority of the City of New Brunswick desire to award the contract for On-Line Parking Reservation Services/System services to the vendor that best meets the Authority's needs.

**Now Therefore Be It Resolved**, that the New Brunswick Parking Authority award a contract as a result of a fair and open RCC process pursuant to the Local Public Contracts Law of the State of New Jersey, N.J.S.A. 40A:11 et seq for On-Line Parking Reservation Services/System to Parkmobile in accordance with their proposal dated January 8, 2018, a copy of which is annexed hereto and made a part hereof; and

**Be It Further Resolved**, that in order to effectuate the objectives of this resolution, the Commissioners of the Parking Authority of the City of New Brunswick, authorize the Executive Director of the Parking Authority to award said contract to Parkmobile, the selected vendor; and

**Be It Further Resolved**, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the NBPA certifying that there are sufficient funds budgeted by the Authority for said services.



**NEW BRUNSWICK PARKING AUTHORITY  
RESOLUTION TO AWARD A COMPETITIVE CONTRACT  
FOR ON-LINE PARKING RESERVATION SERVICES/SYSTEM**

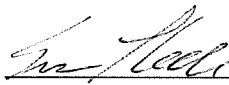
**VOTING RECORD**

Dated: January 24, 2018

COMMISSIONERS	<u>5</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Louis Garlatti, Jr.	✓			
Edwin Keefe	✓			
Andrea Eato-White	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

January 24, 2018

  
 Edwin Keefe, Secretary NBPA