

Agenda
New Brunswick Parking Authority
January 23, 2019

- A. Call to Order
- B. Read Public Notice
- C. Minutes from September 2018 Regular Board Meeting
Minutes from November 2018 Regular Board Meeting
Minutes from December 2018 Regular Board Meeting
- D. Executive Director's Report
- E. Committee Reports
 - 1. Finance
 - 2. Legal
- F. Public Comment
- G. Board Discussion
- H. Resolutions
 - 1. Payment Resolution for January 2019
- I. Old Business
- J. New Business
- K. Closed Session
 - 1. Legal
 - 2. Personnel
- L. Open Session
- M. Adjourn

**Minutes of a Regular Board Meeting
January 23, 2019**

A Regular Meeting of the New Brunswick Parking Authority was held on January 23, 2019 in the conference room of the New Brunswick Parking Authority located at 106 Somerset Street, New Brunswick, New Jersey. Chairman Kevin McTernan called the meeting to order at 5:06 p.m.

Mr. McTernan read the Public Statement as required by P.L. 1975.

Commissioners in Attendance:	Kevin McTernan Tony Caputo Edwin Keefe Louis Garlatti, Jr. Andrea Eato-White	Chairman 1 st Vice Chairman Secretary Treasurer Commissioner
Legal in Attendance:	David L. Minchello	General Counsel
NBPA Personnel in Attendance:	Mitchell Karon Bright Rajaratnam Stephanie Hart	Executive Director Chief Financial Officer Human Resources Manager

Minutes

On motion of Mr. Garlatti, seconded by Mr. Caputo, the Board approved the minutes of the September 2018 Regular Board Meeting. Vote: 3-yes, 0-no, 2-abstain (Keefe, Eato-White), 0-absent.

On motion of Mr. Keefe, seconded by Mr. Garlatti, the Board approved the minutes of the November 2018 Regular Board Meeting. Vote: 3-yes, 0-no, 2-abstain (Caputo, Eato-White), 0-absent.

On motion of Mr. Caputo, seconded by Mr. Keefe, the Board approved the minutes of the December 2018 Regular Board Meeting. Vote: 4-yes, 0-no, 1-abstain (Garlatti), 0-absent.

Executive Director's Report

Mr. Karon reports that the washers were being poured at the Performing Arts Garage, but had to stop for a few days due to weather, although this will not delay completion of the garage. Sprinklers and light fixtures started being installed.

The LPR system is now able to read ParkMobile transactions.

Restoration work at the Civic Square Garage has been completed. The job was more intrusive than what was originally expected and some spaces had to be closed in the City Hall Lot and in the deck below. Restoration work at all of the garages is now complete

Redd's Biergarten started their renovations this week and are still aiming for a March opening.

NBPA opened its' garages to residents this weekend as a precaution due to the snow forecast.

Finance

Mr. Rajaratnam states that all Board members received a copy of the unaudited December 2018 financial statement and balance sheet.

Mr. Rajaratnam advises that the audit is scheduled to start the first week of February.

Legal

No Legal to Report.

Public Comment

A member of the public asks for the 4 firms that were awarded Parking Consulting Services for 2019. Mr. Karon states that they are Timothy Haahs and Associates, Bier Associates, Level G Associates, LLC, and Howard Izes Financial Services. A member of the public asks why four firms are necessary. Mr. Karon states that they each bring their own knowledge that is beneficial.

A member of the public asks if there is any plan on what to do with the old National Rental Car space. Mr. Karon advises that no decision has been made yet.

A member of the public asks if Redd's Biergarten is paying rent yet. The Board advises that they are not expected to pay rent until they open.

A member of the public asks if there is an update on the supermarket space. The Board states that they have been in discussion with the supermarket and are working with them to come up with a plan to move forward with them.

Board Discussion

No Board Discussion.

Resolutions

On motion of Mr. Keefe, seconded by Mrs. Eato-White, the Board approved the Payment Resolution for January 2019. Vote: 5 - yes, 0- no, 0- abstain, 0- absent.

Old Business

No Old Business

New Business

No New Business

Closed Session

On motion of Mr. Garlatti, seconded by Mr. Keefe, the Board retired to closed session at 5:15pm to discuss legal and personnel. Vote: 5 - yes, 0- no, 0- abstain, 0- absent.

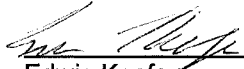
Open Session

On motion of Mr. Garlatti, seconded by Mr. Keefe, the Board returned to open session at 5:47pm. Vote: 5 - yes, 0- no, 0- abstain, 0- absent.

On motion of Mr. Garlatti, seconded by Mr. Keefe, the Board approved the salary adjustments for non-union employees effective January 1, 2019. Vote: 5 - yes, 0- no, 0- abstain, 0- absent.

Adjourn

On motion of Mr. Caputo, seconded by Ms. Eato-White, the Board adjourned at 5:47pm.
Vote: 5 - yes, 0- no, 0- abstain, 0- absent.



Edwin Keefe
Secretary

The Parking Authority of the City of New Brunswick January 2019 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations and are provided for within the annual budget then applicable:

CHECKS	VENDOR NAME	DATE	AMOUNT
WIRE	PENSION	01/03/2019	22,960.10
WIRE	HEALTH BENEFITS	01/07/2019	81,038.04
WIRE	HEALTH BENEFITS - RETIREES	01/07/2019	3,182.07
WIRE	PAYROLL ACCOUNT	12/24/2018	115,978.53
WIRE	PAYROLL ACCOUNT	01/09/2019	131,484.39
WIRE	PAYROLL ACCOUNT	01/23/2019	116,188.22
0071022	METLIFE 457B	01/03/2019	675.00
0071023	NEW JERSEY FAMILY SU	01/03/2019	226.00
0071024	NEW JERSEY FAMILY SU	01/03/2019	212.00
0071025	MIDDLESEX COUNTY SHE	01/03/2019	68.99
0071026	NEW JERSEY FAMILY SU	01/03/2019	270.00
0071027	NEW JERSEY FAMILY SU	01/03/2019	264.00
0071028	NYS CHILD SUPPORT	01/03/2019	264.00
0071029	JAMIE KELLY,TRUSTEE	01/03/2019	206.65
0071030	JOHN WALLING COURT O	01/03/2019	18.58
0071031	US DEPARTMENT OF EDU	01/03/2019	176.27
0071032	CABLEVISION/ADMIN	01/11/2019	743.52
0071033	CABLEVISION/PSD	01/11/2019	40.22
0071034	CABLEVISION/ALTICE B	01/11/2019	2,551.81
0071035	CABLEVISION/WELLNESS	01/11/2019	160.09
0071036	EASTERN ARMORED SERV	01/11/2019	2,319.00
0071037	EHRlich	01/11/2019	120.00
0071038	TERRY HARRIS	01/11/2019	84.00
0071039	HELEN KOLIAS	01/11/2019	135.50
0071040	METLIFE 457B	01/11/2019	775.00
0071041	NEW JERSEY FAMILY SU	01/11/2019	226.00
0071042	NEW JERSEY FAMILY SU	01/11/2019	212.00
0071043	MIDDLESEX COUNTY SHE	01/11/2019	68.99
0071044	NEW JERSEY FAMILY SU	01/11/2019	270.00
0071045	NEW JERSEY FAMILY SU	01/11/2019	274.00
0071046	NETWORKFLEET	01/11/2019	570.00
0071047	NJ DIVISION OF MOTOR	01/11/2019	105.00
0071048	NJ DIVISION OF MOTOR	01/11/2019	105.00
0071049	NYC WEB DESIGN.COM	01/11/2019	5,235.00
0071050	NYS CHILD SUPPORT	01/11/2019	264.00
0071051	PITNEY BOWES	01/11/2019	387.00

The Parking Authority of the City of New Brunswick
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0071052	PITNEY BOWES	01/11/2019	500.00
0071053	PSE&G/WELLNESS ELECT	01/11/2019	9,444.00
0071054	PSE&G/WELLNESS GAS	01/11/2019	66.93
0071055	RALPH PUGNET	01/11/2019	180.00
0071056	RESPONSE COMPUTER GR	01/11/2019	37.00
0071057	SOCIAL SECURITY ADMI	01/11/2019	111.68
0071058	STATE OF NEW JERSEY	01/11/2019	1.40
0071059	JAMIE KELLY,TRUSTEE	01/11/2019	206.65
0071060	JOHN WALLING COURT O	01/11/2019	18.58
0071061	TRIANGLE FIDELCO IND	01/11/2019	26,772.15
0071062	US DEPARTMENT OF EDU	01/11/2019	176.27
0071063	VERIZON	01/11/2019	693.55
0071064	VERIZON CABS	01/11/2019	344.69
0071065	VERIZON CABS	01/11/2019	606.18
0071066	VERIZON CABS	01/11/2019	1,212.35
0071067	VERIZON	01/11/2019	42.78
0071068	ADVANZA TECHNOLOGIES	01/16/2019	1,123.25
0071069	AFLAC	01/16/2019	789.19
0071070	HARRY DELGADO	01/16/2019	380.01
0071071	FRANK'S HARDWARE &	01/16/2019	171.32
0071072	HIRERIGHT LLC	01/16/2019	515.29
0071073	HOME NEWS TRIBUNE	01/16/2019	130.92
0071074	HOME DEPOT CREDIT SE	01/16/2019	941.93
0071075	INSTITUTE FOR PROFES	01/16/2019	125.00
0071076	INTEGRATED TECHNICAL	01/16/2019	50.00
0071077	MARLIN BUSINESS BANK	01/16/2019	134.82
0071078	MATRIX NEW ST GARAGE	01/16/2019	1,750.00
0071079	METLIFE SBC	01/16/2019	2,880.89
0071080	NATIONAL GUARDIAN LI	01/16/2019	304.44
0071081	PSEG/MAIN ACCOUNT	01/16/2019	38,887.18
0071082	SOUTH JERSEY ENERGY	01/16/2019	1,589.31
0071083	SPECTROTEL	01/16/2019	455.55
0071084	NJ ADVANCE MEDIA	01/16/2019	334.90
0071085	STAR QUALITY CLEANER	01/16/2019	126.00
0071086	TASC	01/16/2019	285.00
0071087	TEAMSTERS LOCAL 4069	01/16/2019	388.00
0071088	TIAA BANK	01/16/2019	169.32
0071089	VERIZON WIRELESS	01/16/2019	1,379.19
0071090	VERIZON/WELLNESS	01/16/2019	379.37
0071091	RAINONE COUGHLIN MIN	01/16/2019	4,000.00
0071092	ALINA HASAN	01/23/2019	180.00
0071093	ANAGHA ARAS	01/23/2019	180.00
0071094	AHMAD JADALHACK	01/23/2019	660.00
0071095	ANGEL GARCIA	01/23/2019	60.00
0071096	ANSHIKA LAD	01/23/2019	120.00
0071097	APRIL TARANTINO	3 01/23/2019	4.00

The Parking Authority of the City of New Brunswick
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0071098	BRANDON FOLEY	01/23/2019	4.00
0071099	BRIAN LALIBERTE	01/23/2019	20.00
0071100	CAROL BENZONI	01/23/2019	3.00
0071101	CHARLES D SWEENEY	01/23/2019	67.50
0071102	FRED GODETT	01/23/2019	11.00
0071103	MARNIN GOLDBERG	01/23/2019	2.00
0071104	CHETAN JASANI	01/23/2019	180.00
0071105	CHINTAN SHAH	01/23/2019	180.00
0071106	CHRIS VECCHIARELLI	01/23/2019	180.00
0071107	NITAL PATEL	01/23/2019	120.00
0071108	PETER J HENDRICKS ES	01/23/2019	11.00
0071109	PEGGY DOMANGUE	01/23/2019	2.00
0071110	PRATHAP GADDAM	01/23/2019	180.00
0071111	SONGHAI CHEN	01/23/2019	180.00
0071112	LISA MARKLAND	01/23/2019	180.00
0071113	JAMELL WATSON	01/23/2019	180.00
0071114	KARTHIK RAMAMOORTHY	01/23/2019	120.00
0071115	SUBHA SWAMIAPPAN	01/23/2019	120.00
0071116	CHRIS KELLEHER	01/23/2019	120.00
0071117	ERIKA RICHARDSON	01/23/2019	15.00
0071118	GLENN CONTRERAS	01/23/2019	120.00
0071119	JOCELIN BIERACH	01/23/2019	40.00
0071120	JOHN BIANCULLI	01/23/2019	3.00
0071121	JOSHUA TEDESCO	01/23/2019	15.00
0071122	LEAH POLLEN	01/23/2019	14.00
0071123	INDRANEIL MUKHOPADHY	01/23/2019	5.00
0071124	LUYI BAI	01/23/2019	77.50
0071125	MARQUIS JONES	01/23/2019	10.00
0071126	RAHEL KANG	01/23/2019	10.00
0071127	GARY H SISLER	01/23/2019	85.00
0071128	VISHALA MAHARAJ	01/23/2019	5.00
0071129	YANNICK KIMMEL	01/23/2019	90.00
0071130	ABIGAIL MANNING	01/23/2019	330.00
0071131	CARESSE SIMMONDS	01/23/2019	170.00
0071132	CAROL OTTE	01/23/2019	6.00
0071133	CONNIE YEN	01/23/2019	180.00
0071134	GLADIS HERRERA	01/23/2019	4.00
0071135	IZHAN IFTIKHAR	01/23/2019	82.50
0071136	LEAH WASSERMAN	01/23/2019	575.00
0071137	ORIEL ARUSY	01/23/2019	232.50
0071138	STEVEN YUREK	01/23/2019	5.00
0071139	TARU PATEL	01/23/2019	5.00
0071140	WILLIAM R RISCH	01/23/2019	80.00
0071141	SHAUN COX	01/23/2019	90.00
0071142	GRANK MELINEK	01/23/2019	420.00
0071143	JINESH H SHAH	4 01/23/2019	90.00

The Parking Authority of the City of New Brunswick
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0071144	KENNETH LIN	01/23/2019	19.00
0071145	LAURA SCHAFFER	01/23/2019	26.00
0071146	DECLAN SCANLAN	01/23/2019	180.00
0071147	CONCEPCION SALDANA-A	01/23/2019	135.50
0071148	ADVANCED BUSINESS CO	01/23/2019	261.00
0071149	ALLIED FIRE & SAFETY	01/23/2019	958.46
0071150	AMERICAN TIRE DISTRI	01/23/2019	188.63
0071151	MARK ARAKELIAN	01/23/2019	155.00
0071152	ORIEL ARUSY	01/23/2019	155.00
0071153	1844 CARKEYZ LLC	01/23/2019	1,143.00
0071154	ASSA ABLOY ENTRANCE	01/23/2019	789.28
0071155	RICHARD N BEST ASSOC	01/23/2019	764.00
0071156	BEST PRODUCTS SALES	01/23/2019	450.00
0071157	BEST CLEANING	01/23/2019	2,793.00
0071158	BRUNSWICK SIGN & EXH	01/23/2019	153.00
0071159	ABBY CALLAHAN	01/23/2019	150.00
0071160	LYNNE CARLO	01/23/2019	180.00
0071161	CENTRAL JERSEY PROPE	01/23/2019	8,600.00
0071162	SOLTERRA RECYCLING S	01/23/2019	648.00
0071163	SOLTERRA RECYCLING S	01/23/2019	775.46
0071164	VINCENT CHANG	01/23/2019	180.00
0071165	CIRCLE JANITORIAL SU	01/23/2019	1,145.83
0071166	CLEAN MAT SERVICES L	01/23/2019	344.80
0071167	CITY OF NEW BRUNSWIC	01/23/2019	53,098.50
0071168	CITY OF NEW BRUNSWIC	01/23/2019	1,274.00
0071169	CITY OF NEW BRUNSWIC	01/23/2019	31,278.50
0071170	CITY OF NEW BRUNSWIC	01/23/2019	26,858.82
0071171	SHAUN COX	01/23/2019	180.00
0071172	EGP BUSINESS SOLUTIO	01/23/2019	395.26
0071173	RAMYA DEVINENI	01/23/2019	175.00
0071174	EHRlich	01/23/2019	120.00
0071175	LUYI BAI	01/23/2019	155.00
0071176	GEORGE ST HOLDINGS L	01/23/2019	3,347.58
0071177	CHAD GIDDES	01/23/2019	135.00
0071178	DYLON GILLETTE-HENAO	01/23/2019	170.00
0071179	BRANDON GOLDBERG	01/23/2019	35.00
0071180	GOLDMAN SACHS RENEWA	01/23/2019	1,581.51
0071181	TIMOTHY HAAHS & ASSO	01/23/2019	6,084.73
0071182	HICKS COMMUNICATIONS	01/23/2019	4,750.00
0071183	HUB PARKING	01/23/2019	9,209.78
0071184	HUNTER BUSINESS SYST	01/23/2019	415.20
0071185	IZHAN IFTIKHAR	01/23/2019	145.00
0071186	INDEPENDANT OVERHEAD	01/23/2019	3,614.00
0071187	IPS GROUP INC.	01/23/2019	8,463.77
0071188	IPT LLC	01/23/2019	5,455.76
0071189	CHARLES DANIEL KENNE	5 01/23/2019	180.00

The Parking Authority of the City of New Brunswick
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0071190	YANNICK KIMMEL	01/23/2019	175.00
0071191	EUNBYUL KO	01/23/2019	180.00
0071192	KUMKANG FRUIT & VEGE	01/23/2019	2,183.57
0071193	JAMES KURKEWICZ	01/23/2019	180.00
0071194	K.W. RASTALL OIL COM	01/23/2019	1,506.92
0071195	IOANNIS LEONTARAKIS	01/23/2019	175.00
0071196	MAGGIE MACAR	01/23/2019	155.00
0071197	ABIGAIL MANNING	01/23/2019	270.00
0071198	MIDDLESEX COUNTY TRE	01/23/2019	2,873.02
0071199	MIDDLESEX CNTY MUNIC	01/23/2019	102,628.58
0071200	RAINONE COUGHLIN MIN	01/23/2019	647.50
0071201	ROBIN MYERS	01/23/2019	180.00
0071202	NATIONAL PARTS SUPPL	01/23/2019	104.17
0071203	ALEJANDRO NATO JR	01/23/2019	180.00
0071204	SHANEE NAVON	01/23/2019	170.00
0071205	NEW BRUNSWICK SISTER	01/23/2019	1,000.00
0071206	NJ TRANSIT	01/23/2019	64,000.00
0071207	LACEY NOWELL	01/23/2019	180.00
0071208	PARKMOBILE USA INC	01/23/2019	3,681.10
0071209	PENNJERSY ENVIRONMEN	01/23/2019	609.03
0071210	PIERSON COMMERCIAL R	01/23/2019	8,319.60
0071211	PITNEY BOWES	01/23/2019	500.00
0071212	POWER PLACE INC	01/23/2019	1,765.93
0071213	PRIMEPOINT LLC	01/23/2019	1,563.25
0071214	PSE&G/WELLNESS GAS	01/23/2019	323.98
0071215	PSEG - 5 EASTON AVE	01/23/2019	18,525.22
0071216	QUINN CONSTRUCTION I	01/23/2019	15,732.09
0071217	ROHIT RAIKHY	01/23/2019	165.00
0071218	REDI PACKAGING, INC	01/23/2019	316.76
0071219	WILLIAM RISCH	01/23/2019	165.00
0071220	NIYEL RUSSELL	01/23/2019	180.00
0071221	SAL ELECTRIC CO INC	01/23/2019	2,105.68
0071222	DECLAN SCANLAN	01/23/2019	180.00
0071223	JINESH SHAH	01/23/2019	180.00
0071224	SIGNAL ELECTRIC CORP	01/23/2019	1,301.00
0071225	SILVERBERG ASSOCATES	01/23/2019	6,000.00
0071226	CARESSE SIMMONDS	01/23/2019	170.00
0071227	GARY SISLER	01/23/2019	170.00
0071228	SIX WARD SERVICE CEN	01/23/2019	1,114.73
0071229	SOMERSET URBAN RENEW	01/23/2019	2,625.00
0071230	STANDARD ELEVATOR CO	01/23/2019	1,512.64
0071231	STAPLES ADVANTAGE	01/23/2019	538.26
0071232	CHARLES SWEENEY	01/23/2019	135.00
0071233	SMS VALET	01/23/2019	1,219.10
0071234	TRIANGLE FIDELCO IND	01/23/2019	26,772.15
0071235	ULINE	6 01/23/2019	177.35

The Parking Authority of the City of New Brunswick
 January 2019 Resolution of Operating Expenditures

0071236	VENTEK INTERNATIONAL	01/23/2019	2,805.00
0071237	VERIZON	01/23/2019	311.50
0071238	VERIZON/FAX	01/23/2019	50.76
0071239	WB MASON CO INC	01/23/2019	933.15
0071240	PAUL WECKESSER	01/23/2019	155.00
0071241	ELICC AMERICAS CORPO	01/23/2019	405.00
0071242	MELANIE ZEICH	01/23/2019	180.00
0071243	STEPHANIE HART	01/23/2019	300.00
0071244	METLIFE 457B	01/23/2019	775.00
0071245	NEW JERSEY FAMILY SU	01/23/2019	226.00
0071246	NEW JERSEY FAMILY SU	01/23/2019	212.00
0071247	MIDDLESEX COUNTY SHE	01/23/2019	68.99
0071248	NEW JERSEY FAMILY SU	01/23/2019	270.00
0071249	NEW JERSEY FAMILY SU	01/23/2019	274.00
0071250	NYS CHILD SUPPORT	01/23/2019	264.00
0071251	JAMIE KELLY,TRUSTEE	01/23/2019	206.65
0071252	JOHN WALLING COURT O	01/23/2019	18.58
0071253	US DEPARTMENT OF EDU	01/23/2019	176.27

TOTAL CHECKS

1,049,173.96

The Parking Authority of the City of New Brunswick
January 2019 Resolution of Operating Expenditures

The estimated revenue operating fund expenditures which are noted below carry us through the next payment resolution. The following figures are for the period ending February 27, 2019.

Payroll Estimate	02/06/19	118,000.00
Payroll Estimate	02/20/19	118,000.00
Prior Month Payroll Estimate		(360,000.00)
Total Disbursements		1,049,173.96
Total Resolution Amount		<u>925,173.96</u>





