

Agenda
New Brunswick Parking Authority
July 24, 2019

- A. Call to Order
- B. Read Public Notice
- C. Minutes from June 2019 Regular Board Meeting
- D. Executive Director's Report
- E. Committee Reports
 - 1. Finance
 - 2. Legal
- F. Public Comment
- G. Board Discussion
- H. Resolutions
 - 1. Payment Resolution for July 2019
 - 2. Resolution to appoint temporary purchasing agent
 - 3. Resolution authorizing auction of surplus vehicle
 - 4. Resolution awarding office / elevator cleaning contract
- I. Old Business
- J. New Business
- K. Closed Session
 - 1. Legal
 - 2. Personnel
- L. Open Session
- M. Adjourn

**Minutes of a Regular Board Meeting
July 24, 2019**

A Regular Meeting of the New Brunswick Parking Authority was held on July 24, 2019 in the conference room of the New Brunswick Parking Authority located at 106 Somerset Street, New Brunswick, New Jersey. Chairman Kevin McTernan called the meeting to order at 5:00 p.m.

Mr. McTernan read the Public Statement as required by P.L. 1975.

Commissioners in Attendance:

Kevin McTernan	Chairman
Tony Caputo	1 st Vice Chairman
Louis Garlatti, Jr.	Treasurer
Edwin Keefe	Secretary
Andrea Eato-White	Commissioner

Legal in Attendance:

Ruben Perez	General Counsel
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NBPA Personnel in Attendance:

Mitchell Karon	Executive Director
Bright Rajaratman	Chief Financial Officer
Stephanie Hart	Human Resources Manager

Minutes

On motion of Mr. Keefe, seconded by Mrs. Eato-White, the Board approved the minutes of the June 2019 Regular Board Meeting. Vote: 4-yes, 0-no, 1-abstain (Garlatti), 0-absent .

Executive Director's Report

Mr. Karon reports that the elevators at the Performing Arts Garage have passed inspection. NBPA is hoping to get a date for a TCO inspection at tomorrow's project meeting.

Work for the 2019 restoration project began this month. Work at the New Street Deck has been completed and the project is moving along according to schedule.

NBPA continues to receive inquiries about renting the old supermarket space, but there have been no commitments yet. The Superfresh signage is being removed from the building.

Redd's Biergarten received their liquor license and have their soft opening scheduled for August 15th.

NBPA will be installing a double sided digital sign at the Paterson Street Deck which will display the number of parking spaces remaining and will guide patrons to other garages if it is full.

Finance

Mr. Rajaratnam states that all Board members received a copy of the unaudited June 2019 financial statement and balance sheet.

The year-to-date revenue is \$16.9 million, which is 4.3% higher than the budget. The year-to-date expenses is \$10.5 million, which is 1.6% less than the budget.

Legal

No Legal to Report.

Public Comment

A member of the Public states that he is concerned about the \$390 million debt and asks if there are plans to do any additional borrowing. The Board states that if there is a decision to construct new facilities the NBPA will have to do additional borrowing, but there are no current plans for another facility.

A member of the Public asks what the plan is for the old Ferren site. The Board advises that the NBPA is continuing to look for options. Member of the Public states he is disappointed with how the site plans have developed so far. He believes it is an eye-sore and causes issues for mass transit since there is no place for people to wait for transit on the Albany Street side. A member of the Public recommends the NBPA consider other businesses other than DEVCO to look for ideas for the site.

A member of the Public asks how many vehicles the NBPA has available during the day. Mr. Karon advises that there about 20 vehicles within all departments; parking services, maintenance, custodial, and enforcement. A member of the Public states that she does not see that many vehicles out giving tickets and thinks it is causing the NBPA to lose revenue and allows people to park illegally.

A member of the Public states that she feels that Remsen Ave. and French St. have not been cleaned by the NBPA and has seen City vehicles cleaning the streets. The Board advises that the NBPA sweeps the sidewalks and curblines and that the City collects the garbage cans.

Board Discussion

No Board Discussion.

Resolutions

On motion of Mr. Garlatti, seconded by Mr. Keefe, the Board approved the Payment Resolution for July 2019. Vote: 5 - yes, 0- no, 0- abstain, 0 – absent.

On motion of Mr. Keefe, seconded by Mr. Garlatti, the Board approved the Resolution to appoint a Temporary Purchasing Agent. Vote: 5 - yes, 0- no, 0- abstain, 0 – absent.

On motion of Mr. Caputo, seconded by Mrs. Eato-White, the Board approved the Resolution Authorizing Auction of Surplus Vehicle. Vote: 5 - yes, 0- no, 0- abstain, 0 – absent.

On motion of Mr. Keefe, seconded by Mrs. Eato-White, the Board approved the Resolution to Award a Contract for Commercial Office and Elevator Cleaning Services.
Vote: 5 - yes, 0- no, 0- abstain, 0 – absent.

Old Business


No Old Business

New Business

No New Business

Adjourn

On motion of Mr. Caputo, seconded by Mr. Garlatti, the Board adjourned at 5:15pm.
Vote: 5 - yes, 0- no, 0- abstain, 0 – absent.



Edwin Keefe
Secretary

The Parking Authority of the City of New Brunswick July 2019 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations and are provided for within the annual budget then applicable:

CHECKS	VENDOR NAME	DATE	AMOUNT
WIRE	PENSION	07/05/2019	21,486.79
WIRE	HEALTH BENEFITS	07/05/2019	87,377.91
WIRE	HEALTH BENEFITS - RETIREES	07/05/2019	3,229.14
WIRE	INTEREST DUE ON NOTE	06/18/2019	77,783.33
WIRE	PAYROLL ACCOUNT	06/26/2019	111,668.15
WIRE	PAYROLL ACCOUNT	07/10/2019	121,908.92
WIRE	PAYROLL ACCOUNT	07/24/2019	111,668.15
0072206	CITY OF NEW BRUNSWIC	06/28/2019	239.68
0072207	CITY OF NEW BRUNSWIC	06/28/2019	93.87
0072208	HARRY DELGADO	06/28/2019	2,707.28
0072209	HICKS COMMUNICATIONS	06/28/2019	4,750.00
0072210	HOME NEWS TRIBUNE	06/28/2019	43.80
0072211	HUNTER BUSINESS SYST	06/28/2019	415.20
0072212	MITCHELL KARON	06/28/2019	2,266.02
0072213	METLIFE 457B	06/28/2019	700.00
0072214	NEW JERSEY FAMILY SU	06/28/2019	226.00
0072215	NEW JERSEY FAMILY SU	06/28/2019	212.00
0072216	MIDDLESEX COUNTY SHE	06/28/2019	68.99
0072217	NEW JERSEY FAMILY SU	06/28/2019	270.00
0072218	NEW JERSEY FAMILY SU	06/28/2019	274.00
0072219	NYS CHILD SUPPORT	06/28/2019	264.00
0072220	PITNEY BOWES	06/28/2019	500.00
0072221	PSE&G/WELLNESS GAS	06/28/2019	95.40
0072222	NJ ADVANCE MEDIA	06/28/2019	23.25
0072223	STATE OF NEW JERSEY	06/28/2019	795.00
0072224	JAMIE KELLY,TRUSTEE	06/28/2019	206.65
0072225	JOHN WALLING COURT O	06/28/2019	18.58
0072226	TRIANGLE FIDELCO IND	06/28/2019	27,516.41
0072227	US DEPARTMENT OF EDU	06/28/2019	176.27
0072228	VERIZON	06/28/2019	311.50
0072229	VERIZON	06/28/2019	43.76
0072230	CONCEPCION SALDANA-A	07/02/2019	135.50
0072231	CABLEVISION/ADMIN	07/02/2019	742.64
0072232	CABLEVISION/WELLNESS	07/02/2019	170.87
0072233	EHRlich	07/02/2019	123.00
0072234	HELEN KOLIAS	07/02/2019	135.50
0072235	MATRIX NEW ST GARAGE	07/02/2019	3,500.00

The Parking Authority of the City of New Brunswick
 July 2019 Resolution of Operating Expenditures

0072236	NATIONAL GUARDIAN LI	07/02/2019	300.99
0072237	STAR QUALITY CLEANER	07/02/2019	78.40
0072238	VERIZON	07/02/2019	710.75
0072239	VERIZON CABS	07/02/2019	340.96
0072240	VERIZON CABS	07/02/2019	599.96
0072241	VERIZON CABS	07/02/2019	1,199.92
0072242	AFLAC	07/10/2019	951.76
0072243	CABLEVISION/PSD	07/10/2019	40.22
0072244	CONSTELLATION NEWENE	07/10/2019	4.25
0072245	FRANK'S HARDWARE &	07/10/2019	584.41
0072246	HOME NEWS TRIBUNE	07/10/2019	67.56
0072247	METLIFE SBC	07/10/2019	2,912.39
0072248	METLIFE 457B	07/10/2019	700.00
0072249	NEW JERSEY FAMILY SU	07/10/2019	226.00
0072250	NEW JERSEY FAMILY SU	07/10/2019	212.00
0072251	MIDDLESEX COUNTY SHE	07/10/2019	68.99
0072252	NEW JERSEY FAMILY SU	07/10/2019	270.00
0072253	NEW JERSEY FAMILY SU	07/10/2019	274.00
0072254	NYS CHILD SUPPORT	07/10/2019	264.00
0072255	PITNEY BOWES	07/10/2019	387.00
0072256	PSE&G/WELLNESS ELECT	07/10/2019	7,292.06
0072257	NJ ADVANCE MEDIA	07/10/2019	383.02
0072258	JAMIE KELLY,TRUSTEE	07/10/2019	206.65
0072259	JOHN WALLING COURT O	07/10/2019	18.58
0072260	TEAMSTERS LOCAL 4069	07/10/2019	375.00
0072261	US DEPARTMENT OF EDU	07/10/2019	176.27
0072262	U.S. POSTAL SERVICE	07/10/2019	134.00
0072263	VERIZON WIRELESS	07/10/2019	1,409.15
0072264	DAN MINKOFF	07/10/2019	165.00
0072265	DANIEL MINKOFF	07/10/2019	165.00
0072266	SHARON SCHECHTER	07/17/2019	170.00
0072267	CHRISTOPHER ARUNKUMA	07/17/2019	6.00
0072268	EHRlich	07/17/2019	126.00
0072269	FEDERAL EXPRESS	07/17/2019	57.36
0072270	HIRERIGHT LLC	07/17/2019	450.27
0072271	HOME DEPOT CREDIT SE	07/17/2019	810.48
0072272	MARLIN BUSINESS BANK	07/17/2019	134.82
0072273	PSEG/MAIN ACCOUNT	07/17/2019	32,520.28
0072274	SHARON SCHECHTER	07/17/2019	170.00
0072275	SOUTH JERSEY ENERGY	07/17/2019	1,320.35
0072276	SPECTROTEL	07/17/2019	479.44
0072277	TIAA BANK	07/17/2019	169.32
0072278	TRAX CAR WASH	07/17/2019	240.00
0072279	VERIZON/WELLNESS	07/17/2019	409.15
0072280	VERIZON/FAX	07/17/2019	52.67
0072281	ARTURO ELLIS	3 07/24/2019	60.00

The Parking Authority of the City of New Brunswick
 July 2019 Resolution of Operating Expenditures

0072282	ALINE STOKES	07/24/2019	85.00
0072283	JONATHAN ENGLERT	07/24/2019	134.00
0072284	SCOTT SCHEFSKE	07/24/2019	360.00
0072285	TIMOTHY ADAMS	07/24/2019	60.00
0072286	CONNIE VENIS	07/24/2019	3.00
0072287	RINKU DATTA	07/24/2019	180.00
0072288	KRUNAL SONI	07/24/2019	40.00
0072289	BAISEN QIN	07/24/2019	155.00
0072290	CHRISTOPHER VENUTOLO	07/24/2019	170.00
0072291	DANIEL DESIMONE	07/24/2019	67.50
0072292	DEXTER CHENG	07/24/2019	85.00
0072293	HANNAH BOFINGER	07/24/2019	85.00
0072294	JULIA WONG	07/24/2019	255.00
0072295	JEFFREY DAMBACH	07/24/2019	230.00
0072296	ELRAC LLC	07/24/2019	7,324.19
0072297	OLEG SOKOLINSKIY	07/24/2019	60.00
0072298	STEPHEN SEHEIN	07/24/2019	67.50
0072299	SUPAWADEE HURLEY	07/24/2019	82.50
0072300	THOMAS HERRING	07/24/2019	90.00
0072301	VERA BORUM	07/24/2019	2.00
0072302	VISHALA MAHARAJ	07/24/2019	150.00
0072303	GARY KELLEY	07/24/2019	1.50
0072304	WILLIAM MCSPEDON	07/24/2019	7.00
0072305	YUN QIAO	07/24/2019	355.00
0072306	DEBANSHU DEBROY	07/24/2019	60.00
0072307	XYTUZ SERRANO	07/24/2019	180.00
0072308	DANIEL ABREU	07/24/2019	165.00
0072309	ADVANZA TECHNOLOGIES	07/24/2019	1,175.05
0072310	ALLIED FIRE & SAFETY	07/24/2019	4,689.90
0072311	AMBOY NATIONAL BANK	07/24/2019	40,000.00
0072312	AMERICAN SHREDDER	07/24/2019	40.00
0072313	ARCO COMMERCIAL ROOF	07/24/2019	920.94
0072314	OSCAR AYALA	07/24/2019	170.00
0072315	RICHARD N BEST ASSOC	07/24/2019	96.00
0072316	HANNAH BOFINGER	07/24/2019	165.00
0072317	KRISTIN BONIFACE	07/24/2019	170.00
0072318	ROBERT BRAWNER	07/24/2019	150.00
0072319	BRUNSWICK UNIFORM SU	07/24/2019	698.50
0072320	BRUNSWICK URGENT CAR	07/24/2019	910.00
0072321	JINJIANG CAI	07/24/2019	90.00
0072322	CDW GOVERNMENT	07/24/2019	135.17
0072323	SOLTERRA RECYCLING S	07/24/2019	769.82
0072324	SOLTERRA RECYCLING S	07/24/2019	1,116.00
0072325	DEXTER CHENG	07/24/2019	170.00
0072326	ZIKANG CHEN	07/24/2019	77.50
0072327	CIRCLE JANITORIAL SU	4 07/24/2019	783.58

The Parking Authority of the City of New Brunswick
 July 2019 Resolution of Operating Expenditures

0072328	CLEAN MAT SERVICES L	07/24/2019	344.80
0072329	CITY OF NEW BRUNSWIC	07/24/2019	57,796.67
0072330	CITY OF NEW BRUNSWIC	07/24/2019	2,487,500.00
0072331	JEAN COMPTON	07/24/2019	180.00
0072332	JEFFREY DAMBACH	07/24/2019	135.00
0072333	DANIEL DESIMONE	07/24/2019	135.00
0072334	DEVCO	07/24/2019	99,000.00
0072335	EASTERN ARMORED SERV	07/24/2019	2,319.00
0072336	JOHN S FREELAND	07/24/2019	135.00
0072337	GARDEN STATE HIGHWAY	07/24/2019	92.73
0072338	AMANDA GARLEANU	07/24/2019	180.00
0072339	A-GENERAL SEWER SERV	07/24/2019	459.00
0072340	GEORGE ST HOLDINGS L	07/24/2019	2,338.03
0072341	GRAINGER, INC	07/24/2019	329.25
0072342	CLAIRE GREANEY	07/24/2019	180.00
0072343	GOLDMAN SACHS RENEWA	07/24/2019	5,196.66
0072344	TIMOTHY HAAHS & ASSO	07/24/2019	8,355.00
0072345	LAUREN HAYNES	07/24/2019	180.00
0072346	BLAIR HENDRICKS	07/24/2019	155.00
0072347	KEVIN HERB	07/24/2019	90.00
0072348	THOMAS HERRING	07/24/2019	165.00
0072349	HIRERIGHT LLC	07/24/2019	65.22
0072350	HUB PARKING	07/24/2019	15,111.67
0072351	SUPAWADEE HURLEY	07/24/2019	165.00
0072352	IPS GROUP INC.	07/24/2019	21,520.49
0072353	IPT LLC	07/24/2019	21,249.16
0072354	INTEGRATED TECHNICAL	07/24/2019	763.00
0072355	MICHAEL JAN	07/24/2019	170.00
0072356	QINGLIAN JIANG	07/24/2019	180.00
0072357	JACLYN SEADER	07/24/2019	175.00
0072358	KF MECHANICAL HEATIN	07/24/2019	5,427.94
0072359	SAVANNAH KINCAID	07/24/2019	155.00
0072360	BENJAMIN KINSELLA	07/24/2019	150.00
0072361	WEI LI	07/24/2019	175.00
0072362	MATRIX NEW ST GARAGE	07/24/2019	1,750.00
0072363	MAUL ELECTRIC, INC.	07/24/2019	260.00
0072364	MICHAEL MAXHAM	07/24/2019	180.00
0072365	MIDDLESEX CNTY MUNIC	07/24/2019	204,750.00
0072366	LYNVAL MILLER	07/24/2019	165.00
0072367	RAINONE COUGHLIN MIN	07/24/2019	5,991.30
0072368	NATIONAL PARTS SUPPL	07/24/2019	527.75
0072369	NETWORKFLEET	07/24/2019	570.00
0072370	NJ TRANSIT	07/24/2019	64,000.00
0072371	NYC WEB DESIGN.COM	07/24/2019	5,040.00
0072372	GRACE ODEDIRAN	07/24/2019	170.00
0072373	OLADOTUN OLADAPO	5 07/24/2019	175.00

The Parking Authority of the City of New Brunswick
 July 2019 Resolution of Operating Expenditures

0072374	KYLE ONDY	07/24/2019	180.00
0072375	PARKMOBILE USA INC	07/24/2019	3,608.30
0072376	CHARKO PATTERSON	07/24/2019	180.00
0072377	PIERSON COMMERCIAL R	07/24/2019	8,319.60
0072378	SHANNA PLOTKIN	07/24/2019	180.00
0072379	SARAH PONTIERI-BERK	07/24/2019	180.00
0072380	POWER PLACE INC	07/24/2019	866.33
0072381	SMRITHI PREM	07/24/2019	180.00
0072382	PRIMEPOINT LLC	07/24/2019	1,335.00
0072383	PSE&G/WELLNESS GAS	07/24/2019	16.24
0072384	TRAVIS PULLIS	07/24/2019	180.00
0072385	BAISEN QIN	07/24/2019	155.00
0072386	RICCIARDI BROTHERS	07/24/2019	682.91
0072387	AMITA RISBUD	07/24/2019	170.00
0072388	R&R INDUSTRIES INC.	07/24/2019	768.17
0072389	RUTGERS UNIVERSITY	07/24/2019	3,032.84
0072390	RUTGERS STATE OF NJ	07/24/2019	6,413.30
0072391	SAL ELECTRIC CO INC	07/24/2019	4,338.31
0072392	SCHINDLER ELEVATOR C	07/24/2019	10,780.00
0072393	SEALCRETE CONTRACTIN	07/24/2019	70,714.06
0072394	STEPHEN SEHEIN	07/24/2019	135.00
0072395	SETON IDENTIFICATION	07/24/2019	782.32
0072396	SIGNAL ELECTRIC CORP	07/24/2019	521.50
0072397	SIX WARD SERVICE CEN	07/24/2019	2,051.18
0072398	OLEG SOKOLINSKIY	07/24/2019	175.00
0072399	SOMERSET GLASS COMPA	07/24/2019	2,325.00
0072400	SOMERSET URBAN RENEW	07/24/2019	3,833.00
0072401	STANDARD ELEVATOR CO	07/24/2019	1,512.64
0072402	STAPLES ADVANTAGE	07/24/2019	199.99
0072403	ALINE STOKES	07/24/2019	165.00
0072404	SMS VALET	07/24/2019	1,073.00
0072405	TRIANGLE FIDELCO IND	07/24/2019	27,516.41
0072406	ULINE	07/24/2019	2,016.46
0072407	URBAN ENGINEERS	07/24/2019	74,344.53
0072408	VENTEK INTERNATIONAL	07/24/2019	640.49
0072409	VERIZON	07/24/2019	311.50
0072410	VERIZON	07/24/2019	44.67
0072411	VIBRA-TECH	07/24/2019	3,700.00
0072412	VIC GERARD GOLF CARS	07/24/2019	673.34
0072413	WB MASON CO INC	07/24/2019	91.58
0072414	WILENTZ	07/24/2019	1,785.50
0072415	JULIA WONG	07/24/2019	165.00
0072416	ELICC AMERICAS CORPO	07/24/2019	540.00
0072417	HAOYN XIONG	07/24/2019	180.00
0072418	METLIFE 457B	07/24/2019	625.00
0072419	NEW JERSEY FAMILY SU	6 07/24/2019	220.00

The Parking Authority of the City of New Brunswick
July 2019 Resolution of Operating Expenditures

0072420	MIDDLESEX COUNTY SHE	07/24/2019	68.99
0072421	NEW JERSEY FAMILY SU	07/24/2019	270.00
0072422	NEW JERSEY FAMILY SU	07/24/2019	274.00
0072423	NEW BRUNSWICK DOMEST	07/24/2019	450.00
0072424	NYS CHILD SUPPORT	07/24/2019	264.00
0072425	JOHN WALLING COURT O	07/24/2019	18.58
0072426	ANDREW YON	07/24/2019	38.74


TOTAL CHECKS

3,956,068.79

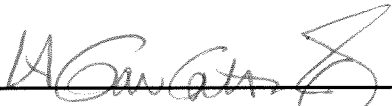
The Parking Authority of the City of New Brunswick
~~June~~ 2019 Resolution of Operating Expenditures
 July


The estimated revenue operating fund expenditures which are noted below carry us through the next payment resolution. The following figures are for the period ending August 28, 2019.

Payroll Estimate	08/07/19	117,000.00
Payroll Estimate	08/21/19	117,000.00
Prior Month Payroll Estimate		(234,000.00)
Total Disbursements		3,956,068.79
Total Resolution Amount		<u><u>3,956,068.79</u></u>











**RESOLUTION OF THE NEW BRUNSWICK PARKING AUTHORITY
AUTHORIZING AND APPOINTING A TEMPORARY PURCHASING AGENT
TO FILL THE VACANCY IN OFFICE**

WHEREAS, a regular meeting of the New Brunswick Parking Authority was held on July 24, 2019; and

WHEREAS, the Authority has a vacancy in the office of Qualified Purchasing Agent; and

WHEREAS, pursuant N.J.A.C 5:32-4.4 the Authority is empowered to appoint a person to serve as temporary purchasing agent; and

WHEREAS, pursuant to N.J.A.C. 5:32-4.4 (a) the temporary purchasing agent does not have to possess a qualified purchasing agent certificate in order to serve as a temporary purchasing agent; and

WHEREAS, the Authority desires to name the Executive Director to serve as temporary purchasing agent;

NOW THEREFORE BE IT RESOLVED by the New Brunswick Parking Authority, County of Middlesex and State of New Jersey as follows:

1. The Authority hereby appoints its Executive Director to serve as temporary purchasing agent for a period not to exceed one year, commencing from the date of vacancy.
2. Pursuant to N.J.A.C. 5:32-4.4(b), the Authority hereby authorizes that during the term of appointment of a temporary purchasing agent, the Authority's bid threshold may remain at the maximum amount allowed.
3. The Executive Director of the New Brunswick Parking Authority is hereby authorized to act as temporary purchasing agent for the Authority from June 28, 2019 through June 27, 2020.


VOTING RECORD

COMMISSIONERS 5/YES 0/NO 0/ABSTAIN 0/ABSENT

Kevin McTernan	✓			
Anthony Caputo	✓			
Louis Garlatti, Jr.	✓			
Edwin Keefe	✓			
Andrea Eato-White	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: July 24, 2019


 Edwin Keefe, Secretary NBPA

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION AUTHORIZING THE AUCTION OF
SURPLUS VEHICLE**

Whereas, the New Brunswick Parking Authority has certain surplus property no longer needed for public use, a 2004 Jeep Wrangler VIN# 1J4FA49S24P766970; and

Whereas, P.L. 2001, c. 30, authorizes the sale of surplus property through the use of an online auction service; and

Whereas, the New Brunswick Parking Authority intends to utilize the online auction services of USGovBid; and

Whereas, the On-Line auction shall be conducted pursuant to the provisions of N.J.S.A. 40A:11-36 and New Jersey Local Finance Notice 2008-9; and

Whereas, the terms and conditions of the Agreement entered into by and between the New Brunswick Parking Authority and USGovBid shall be available in the Office of the New Brunswick Parking Authority's Purchasing Agent.

Now Therefore Be It Resolved, By The Board of The New Brunswick Parking Authority, as follows:

1. The following are hereby declared surplus property to be forthwith advertised for public sale pursuant to N.J.S.A. 40A: 11-36 and New Jersey Finance Notice 2008-09:
 - 2004 Jeep Wrangler VIN# 1J4FA49S24P766970
2. That said items are to be sold via an On-Line auction to the highest bidder through the online auction website entitled USGovBid in accordance with New Jersey State Statutes and New Jersey Local Finance Notice 2008-09.


Passed and adopted at a regular meeting of the Board of Commissioners of the New Brunswick Parking Authority held on July 24, 2019

VOTING RECORD

<u>COMMISSIONERS</u>	<u>5 /YES</u>	<u>0 /NO</u>	<u>0 /ABSTAIN</u>	<u>0 /ABSENT</u>
Kevin McTernan	✓			
Anthony Caputo	✓			
Louis Garlatti, Jr.	✓			
Edwin Keefe	✓			
Andrea Eato-White	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: July 24, 2019


 Edwin Keefe, Secretary NBPA

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION TO AWARD CONTRACT FOR
COMMERCIAL OFFICE AND ELEVATOR CLEANING SERVICES**

Whereas, it is deemed necessary and in the best interests of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex to award a contract for Commercial Office and Elevator Cleaning Services for a period of one year with an option to renew by the Authority for two additional one-year periods; and

Whereas, Best Cleaning Building Services Inc., with an office at 1121 Edgewater Ave, Unit 21, Ridgfield, NJ 07657 submitted a bid for \$36,300.00 on April 15, 2019 in response to the bid specification of the NBPA; and

Whereas, the Commissioners of the Parking Authority of the City of New Brunswick desire to award the contract for Office and Elevator Cleaning Services to Best Cleaning Building Services Inc.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority award a contract for one year with an option to renew by the Authority for two additional one-year periods as a result of competitive bidding pursuant to the Local Public Contracts Law of the State of New Jersey, N.J.S.A. 40A:11 et seq for Commercial Office and Elevator Cleaning Services to Best Cleaning Building Services Inc. in accordance with their proposal dated April 13, 2019, a copy of which is annexed hereto and made a part hereof; and

Be It Further Resolved, that in order to effectuate the objectives of this resolution, the Commissioners of the Parking Authority of the City of New Brunswick, authorize the Executive Director of the Parking Authority to award said contract to Best Cleaning Building Services Inc.; and


Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the NBPA certifying that there are sufficient funds budgeted by the Authority for said services.

VOTING RECORD

<u>COMMISSIONERS</u>	<u>5/YES</u>	<u>0/NO</u>	<u>0/ABSTAIN</u>	<u>0/ABSENT</u>
Kevin McTernan	✓			
Anthony Caputo	✓			
Louis Garlatti, Jr.	✓			
Edwin Keefe	✓			
Andrea Eato-White	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: July 24, 2019


 Edwin Keefe, Secretary NBPA